

**Application for a Tradex Order**

***Tradex Scheme Act 1999***

The Tradex Scheme aims to strengthen the international competitiveness of Australian businesses. Details about the Tradex Scheme can be found in the [Tradex Information Guide](https://dochub/div/ausindustry/programmesprojectstaskforces/tradex/designdocs/Forms/AllItems.aspx), or call the Contact Centre on
**13 28 46.**

Submit your completed Tradex application via email, Tradex@industry.gov.au.

The information you provide in this application form will help to determine whether you are eligible for a Tradex order. It is important that you answer all the questions truthfully and accurately.

Protecting your confidential information is important to us. The confidentiality of information provided is protected by relevant provisions in the *Public Service Act 1999*, the Public Service Regulations, the *Privacy Act 1988* and the *Criminal Code*, as well as the general law. More information is available in the Tradex Information Guide*.*

**Checking if you are eligible for Tradex**

Before you apply for a Tradex order, please check that you meet the [eligibility criteria](https://business.gov.au/grants-and-programs/tradex-scheme#eligibility).

**Getting help to fill in your application**

Please refer Appendices A, B and C at the bottom of this form to help you complete the application form. Appendix A lists each question and provides a short explanation to help you fill in your form correctly, Appendix B provides Australian New Zealand Standard Industry Classification (ANZSIC) Group Codes and Appendix C provides Schedule 3 of *Customs Tariff Act 1995.*

You can also obtain general informationin relation to the *Tradex* application process by visiting [business.gov.au](https://business.gov.au/grants-and-programs/tradex-scheme) or calling the Contact Centre on **13 28 46**.

Applicants are encouraged to seek independent assistance to ensure that they meet the legislative requirements to apply for and hold a Tradexorder.

Important: If you need more space to include extra information, attach a separate sheet to your application.

Business / Applicant Information

|  |  |
| --- | --- |
| **1** | Name of Applicant |
|  | **If an individual or sole trader** |
|  | Mr,Ms,etc | Given name/s |
|  | Family name (surname) |
|  | Birth date |  |

|  |  |
| --- | --- |
|  | **If a partnership, a company or other incorporated entity** |
|  | Legal entity name |
|  |  |
|  |  |
|  | Date of establishment or Incorporation |  |
|  | Date commenced operations |  |
|  |  |  |
| **2** | Australian Business Number (ABN)*(if you have one)* |
|  |  |
|  |  |
| **3** | Australian Company Number (ACN)*(if you have one)* |
|  |  |
|  |  |
| **4** | If no ABN or ACN please quote CCID*(Customs Client Identifier)* |
|  |  |
| **5** | Which of the following accurately describes you or your business / organisation?*Tick ALL that apply.* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Individual or Sole Trader |  | Registered Company / Corporation |
|  |  |  |
|  |  |  |  |  |
|  |  | Partnership |  | Trustee applying on behalf of a trust |
|  |  |  |
|  |  |  |  |  |
|  |  | Other Specify below | ⇩ |  |
|  |  |  |  |  |
|  |  |

|  |  |
| --- | --- |
| **6** | What is your ANZSIC code? |
|  |  |  |  |
|  |  |  |
| **7** | What is your core business? |
|  |  |
|  |  |
| **8** | What are your details for the last financial year? |
|  | Year | Annual Turnover | Number of Employees |
|  |  |  |  |
| **9** | Last day and month of your financial year |
|  | Day |  | Month |
|  |  |  | / |  |  |
| **10** | Website address *(if you have one)* |
|  |  |
|  |  |  |
| **11** | Business email address *(if you have one)* |
|  |  |
| **12** | Trading Name/s *(if you trade under another name)* |
|  |  |
|  |  |  |
| **13** | Business Street Address |
|  | Street |
|  | Suburb | State | Postcode |
|  |  |  |
| **14** | Business Postal Address *(if different to above)* |
|  | Postal |
|  | Suburb | State | Postcode |
|  |  |  |
| **15** | Nominated contact person for *Tradex* matters |
|  | Mr,Ms,etc | Given name/s |
|  | Family name (surname) |
|  |  |
| **16** | Contact person’s position |
|  |  |  |
|  |  | Chief Executive Officer |  | Financial Controller / Accountant |
|  |  |  |
|  |  |  |  |  |
|  |  | Company Secretary |  | Partner |
|  |  |  |  |  |
|  |  | Managing Director |  | Manager |
|  |  |  |  |  |
|  |  | Director |  | Other Specify below ⇩ |
|  |  |  |
|  |  |
|  |  |
| **17** | Preferred method of contact *(tick one only)* |
|  |  | Email |  | Phone  |
|  |  |
|  | Contact Phone |  |
|  | Contact Mobile |  |
|  |  |  |
|  | Contact email address *(if not the same as the business email)* |
|  |  |
|  |  |
| **18** | Postal address of contact person *(If not the same as the business postal address)* *Tradex correspondence will be sent here*  |
|  | Street |
|  | Suburb | State | Postcode |
|  |  |  |
| **19** | Customs Broker details *(if you have one)* |
|  | Broker Business Name |
|  |  |
|  | Broker’s Name |  |
|  | Broker’s Phone |  |

|  |  |
| --- | --- |
| **20** | Does the applicant have an existing *Tradex* Order? |
|  |  | No ⇨go to Q22 |
|  |  | Yes ⇨ | Order Number |  |
|  |  |
| **21** | If ‘Yes’, is there any outstanding Tradex dutyliability? |
|  |  | No |
|  |  | Yes ⇨ Outstanding duty has to be paid before issue of another *Tradex* order. |
|  |  |
| **22** | Is the applicant insolvent, under administration or a Chapter 5 body corporate, or, if the applicant is a partnership, or, are any of the partners insolvent, under administration or a Chapter 5 body corporate? |
|  |  | No |  | Yes ⇩ |
|  | If ‘Yes’, you are not eligible for a *Tradex* Order. Do not send this application. |

Proposed Tradex Activities

Goods to be imported

|  |  |
| --- | --- |
| **23** | Are the goods you propose to import under *Tradex*, intended for export by you or another party? |
|  | Yes |  | Go to next question | No |   | You are not eligible for *Tradex*.Do not send this application. |
|  |  |  |  |  |  |
| **24** | What nominated goods do you intend to import under *Tradex*? |
|  | Customs Tariff chapter number | Description of goods |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | If more entries - please attach a separate sheet to the application. |
|  |  |  |
| **25** | What is the estimated value of these goods? | **$A** | Estimated value (per year) |
|  |  |  |  |  |  |  |
| **26** | How much Customs duty would normally be payable on these goods? | **$A** | Estimated amount (per year) |
| **27** | Which country(ies) do you intend to import the nominated goods from? |
|  |  |  |
|  |  |  |
| **28** | How do you intend to import the nominated goods, (i.e. freight, hand delivery, postal service, etc.) |
|  |  |  |
|  |  |  |
| **29****30** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| If the goods you intend to import under Tradex were produced or manufactured in Australia, would they be subject to duties of excise or to another tax for example:* Most forms of alcohol
* Cigarettes and other tobacco products
* Various petroleum products

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Go to next question | Yes |   | You are not eligible for *Tradex*.Do not send this application. |

Are the goods you intend to import under Tradex intended for sale at a ‘duty free’ shop or establishment in Australia, that offers goods for sale free of duties of Customs and other taxes |
| No |  | Go to next question | Yes |  | You are not eligible for *Tradex*.Do not send this application. |

 |
|  |  |  |

 Goods Processing Information

|  |  |
| --- | --- |
| **31** | Before being exported, will the nominated goods you propose to import under *Tradex* be: |
|  | a) Kept in the same condition in which they were imported (ie unused and not mixed with other goods)? |  | Yes |  | No |
|  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | b) Used by being subjected to a process or to treatment for the purpose of producing manufactured goods? |  | Yes |  | No |
|  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | c) Used as inputs in the manufacture of other goods? |  | Yes |  | No |
|  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | d) Used by being otherwise mixed with other goods (eg simple assembly)? |  | Yes |  | No |
|  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |
| **32** | If ‘Yes’ applies to b), c) or d), give a brief description of the manufacture, process, treatment or other mixing. |
|  |  |  |
|  |  |  |
|  |  |  |  |  |  |  |
| **33** | Will any of the nominated imported goods be mixed with like goods produced in Australia? |  | Yes |  | No |  |
|  | If ‘Yes’, give a brief description of the mixture. |
|  |  |  |
|  |  |  |
|  |  |

Export Information

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **34** | Does the applicant intend to export all nominated goods within one year of importation into Australia? |  | Yes |  | No |  |
|  |  |  |  |  |
|  | Give a brief description of the exported goods. |
|  |  |  |
|  |  |  |
| **35** | What is the intended method to export the goods, (i.e. freight, hand delivery, postal service, etc.) |
|  |  |  |
|  |  |  |
|  |  |
| **36** | Will the applicant be the exporter of the goods? |  | Yes ⇩ |  | No |
|  |  | Go to Q38 |  |  |
| **37** | If you will not be the exporter, provide the details of who will be the exporter (including contact details) |
|  | Business Name: | Contact name: |  |
|  | Email: | Phone: |  |
|  |  |
| **38** | What is the estimated value of goods to be exported? | **$A** | Estimated value (per year) |
|  |  | Months |  | Weeks |  |  |
| **39** | Estimated time from import to export |  |  |  |  |  |
|  |
| **40** | What is the intended overseas destination(s) of the goods?  |
|  |  |  |
|  |  |

Record Keeping Requirements

|  |  |
| --- | --- |
| **41** | Do you have adequate record keeping and accounting systems in place in respect of the goods that are the subject of your application? |
|  |  |  |  |  |  |  |  |  |
|  |  | Yes |
|  |  |  |  |  |  |  |  |  |
|  |  | No ⇨ | You are not eligible for a *Tradex* Order. Do not send this application. |
|  |  |  |
| **42** | Briefly describe your record keeping system |
|  |
|  |
|  |
|  |
|  |
|  |
| **43** | Will your records show if the goods imported under a *Tradex* order have been subjected to any of the following actions? |
|  |  |  | Yes | No | N/A |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Incorporated with other goods |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | Stored |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Incorporated in other goods consumed or used in Australia |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Disposed of, or otherwise dealt with in Australia |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Exported |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Subject to *Tradex* duty |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

Declaration

|  |  |
| --- | --- |
| **44** | Authorised person declaration. |
|  | I declare that: |
|  | * I am the applicant (for applications from individuals), a partner, or an officer of the applicant who is duly authorised to make this application for the applicant (for incorporated applicants).
* I have read the *Tradex Customer Information Guide* and understand the obligations applying to applicants and holders of *Tradex* orders under the *Tradex Scheme Act 1999 (“*the Act*”)* and the *Tradex Scheme Regulations 2018 (“*the Regulations*”)*.
 |
|  | * To the best of my knowledge the information provided in this application is true, correct and accurate in all material particulars.
* I understand that the giving of false or misleading information is a serious criminal offence and may result in prosecution.
 |
|  | * I understand that the applicant may be required to provide further information in support of this application.
 |
|  |  |  |
|  | Print name of signatory |
|  | Mr,Ms,etc | Given name/s |
|  | Family name (surname) |
|  |  |
|  | Signature |
|  |  |
|  |  | Day |  | Mth |  | Year |
|  | **Date** |  |  | / |  |  | / |  |  |  |  |

Declaration continued

|  |  |
| --- | --- |
|  | Signatory’s position |
|  |  |  |
|  |  | Chief Executive Officer |  | Financial Controller / Accountant |
|  |  |  |  |  |
|  |  | Company Secretary |  | Partner |
|  |  |  |  |  |
|  |  | Managing Director |  | Manager |
|  |  |  |  |  |
|  |  | Director |  | Other Specify below ⇩ |
|  |  |  |
|  |  |
|  |  |

Email your application to Tradex@industry.gov.au For additional information please visit [business.gov.au](https://business.gov.au/grants-and-programs/tradex-scheme) or call the Contact Centre on **13 28 46**.

###

### APPENDIX A

### Business and Applicant Information

If, after reading this guide, you require further information, please call the Contact Centre on 13 28 46 or visit [www.business.gov.au](https://business.gov.au/Grants-and-Programs/Tradex-Scheme)

| Question Number | Topic | Guidance |
| --- | --- | --- |
| 1 | Name of applicant | A Tradex applicant can be an individual, a body corporate such as a company formed under *the Corporations Act* 2001 or an incorporated association, or a partnership. Unincorporated entities cannot apply for a Tradex order.Enter your name and birth date (for individual applicants) or the full registered name of the body corporate (for incorporated applicants) or the name of the partnership.To ensure that your Tradex order can readily be used in Australian Border Force processes, the applicant must also be registered in the same name on the Customs Integrated Cargo System (ICS). |
| 2 | Australian Business Number (ABN) | Issued by the Australian Taxation Office, an ABN has 11 digits. Enter your ABN. Contact the Australian Taxation Office if you have any queries. |
| 3 | Australian Company Number (ACN) | Enter your ACN if you have one. Contact the Australian Securities & Investments Commission on 1300 300 630 if you have any queries. |
| 4 | CCIDCustoms Client Identifier | The CCID is issued by the Australian Border Force for those importers who do not have or chose not to have an ABN. |
| 5 | Which of the following accurately describes you or your business /organisation? | Tick the box which best describe(s) your organisation.Definitions of entity types are:**Individual or Sole Trader** - . An individual or a sole trader trades alone, without a company structure or partners, and bears alone full responsibility for his or her own business activities. An individual or a sole trader can trade under his or her own name or under a registered business name.**Registered Company/Corporation** - A company or corporation under the *Corporations Act 2001*. The law treats these entities as separate legal persons.**Partnership** - A partnership is the relationship that exists between persons or legal entities carrying on a business in common with a view to profit. In some cases, a partnership is formed as an incorporated partnership, in which case, it is classified as a body corporate (see above).**Trustee applying on behalf of a trust** - A trust is a device by which a person or other type of legal entity (the trustee) holds the title to property for the benefit of another person (the beneficiary). A trust imposes a personal obligation upon the trustee to deal with property for the benefit of another person or a class of persons or for the advancement of certain purposes, private or charitable. The trustee is the person who can apply for a Tradex order on behalf of a trust.**Other** – For example a different type of body corporate not under the *Corporations Act 2001* - enter a brief description. |
| 6 | ANZSIC Code | See Appendix B for a list of Australian New Zealand Standard Industry Classification (ANZSIC) descriptions and codes. Enter the code that best describes your business. |
| 7 | Core business | Describe the activity that is the main source of your business income. |
| 8 | What are your details for the last financial year | Although this information is not directly related to an application for a Tradex order, it may be used for evaluation and policy development processes. |
|  | Last financial year | For example: 1 July 2020 to 30 June 2021 |
|  | Annual turnover | Annual turnover includes: * all other revenue received by your business
* excise, GST, bounties and subsidies on production

Annual turnover does not include:* receipts from interest, royalties, dividends and the sale of fixed tangible assets.
 |
|  | Number of employees | This includes:* full time employees
* part time and casual employees (combine the work of part-time and casual employees to generate a ‘person years’ figure)
* consultants (that is consultants engaged on contracts to undertake tasks that are directly connected to the core activity of the business). Do not include ‘casual’ contractors such as cleaners or security patrols who are ‘contracted’ to perform particular functions.
 |
| 9 | Last day and month of your financial year | For example, if your financial year is from July to June, enter 30/06, or, if your financial year is from April to March, enter 31/03. |
| 10 | Website address | If you have a web site, state your website address in the column provided in the form. |
| 11 | Business email address | Provide details of the email address you use for business enquiries. |
| 12 | Trading name | Only fill this column in if your business trades or operates under a different name. |
| 13 | Business street address | State your business street address in the column provided in the form. |
| 14 | Business postal address  | State your business postal address in the column provided in the form, if it is different to your business street address. |
| 15 | Nominated Contact person for Tradex matters | State the name of your ‘nominated’ contact person in the column provided in the form.Having an effective contact person for Tradex orders is extremely important. The department will communicate exclusively with this person about Tradex business.Usually, the contact person is a company employee or director who has the authority to give and receive information on the applicant's behalf.The person who is nominated as the contact person should be authorised by the applicant to take responsibility for all dealings with AusIndustry on Tradex matters. For instance, if we need more information about this application, AusIndustry will only communicate with your contact person.Important: the department must be advised within 14 days if the information about the contact person changes. |
| 16 | Contact person’s position | Tick or enter the contact person’s position/title. |
| 17 | Preferred method of contact | Choose one of email, or phone - this method will be used for Tradex matters. |
|  | Contact phone | Enter the contact person’s work telephone number. |
|  | Contact Mobile | Enter the contact person’s mobile telephone number. |
|  | Contact E-mail address | Enter the contact person’s e-mail address. |
| 18 | Postal address of contact person | Enter the full postal address of the contact person. Correspondence about Tradex will be sent to this address. |
| 19 | Customs broker details | Customs Brokers specialise in clearing goods on behalf of the owners of the goods and are licensed by the Department of Home Affairs. If you have a Customs Broker/Freight Forwarder, enter their business name, given name and phone number here.More information on Customs Brokers can be found at https://www.ifcbaa.com or by phoning the International Forwarders & Customs Brokers Association of Australia on 1800 633 116.  |
| 20 | Does the applicant have an existing Tradex Order? | If you tick ‘Yes’ enter the Tradex order number in the ‘Tradex order number’ box. |
| 21 | If ‘Yes’, is there any outstanding Tradex duty liability? | You cannot hold a Tradex order if you already have outstanding overdue Tradex duty to pay on another Tradex order. |
| 22 | Is the applicant insolvent, under administration or a Chapter 5 body corporate, or, if the applicant is a partnership, or, are any of the partners insolvent, under administration or a Chapter 5 body corporate? | ‘Insolvent under administration’ is defined in Section 4 of the *Tradex Scheme Act 1999* and ‘Chapter 5 body corporate’ is defined in section 9 of the *Corporations Act 1999*  |

### Proposed Tradex Activities

#### Goods to be imported

| Question Number | Topic | Guidance |
| --- | --- | --- |
| 23 | Are the goods you propose to import under Tradex, intended for export by you or another party? | Tick ‘Yes’ to confirm that you intend to import goods for export. If your answer to this question is 'No', you are not eligible to apply for a Tradex order and should not complete the application form. |
| 24 | What nominated goods do you intend to import under Tradex? | Describe the goods that you intend to import under Tradex.In the left-hand column, enter the two-digit Customs Tariff chapter number that applies to your goods.In the right-hand column, write a short description of the goods.For example, enter your information like this:* Chapter 85 Electric Motors
* Chapter 61 Knitted Garments
* Chapter 84 Refrigeration Equipment

**Important**: When describing the goods, you may use a specific description (e.g. knitted women's jumpers) or a more generic description where you intend to import a range of goods falling within one chapter heading (e.g. knitted garments). You should avoid broad descriptions like ‘miscellaneous manufactured goods’ or ‘animal products’. |
| 25 | What is the estimated value of these goods? | Enter an estimate of the $A value (Free on board) of the goods you intend to import under Tradex on an annual basis. |
| 26 | How much Customs duty would normally be payable on these goods? | Enter an estimate of the Customs duty that would be payable on these goods, on an annual basis, without the use of a Tradex order.Customs duty is a duty imposed on goods imported to Australia.Rates of Customs duty for all goods are prescribed in the *Customs Tariff Act 1995*. For more information on Customs duty rates, contact the Australian Boarder Force or visit the [Customs website](http://www.border.gov.au/) <https://www.border.gov.au> |
| 27 | Which country(ies) do you intend to import the nominated goods from? | Enter the country(ies) the nominated goods will be imported from. |
| 28 | How do you intend to import the nominated goods, (i.e. freight, hand delivery, postal service, etc.)? | Describe the method of import eg. sea freight, air freight, containerised, bulk hull, passenger luggage, postal service etc. |
| 29 | If the goods you intend to import under Tradex were produced or manufactured in Australia, would they be subject to duties of excise or to another tax? | Are the imported goods usually subject to excise duties? For example most forms of alcohol, tobacco products, and petroleum products.Excise goods are not eligible under the Tradex Scheme. |
| 30 | Are the goods you intend to import under Tradex intended for sale at a ‘duty free’ shop or establishment in Australia that offers goods for sale free of duties of Customs and other taxes? | Are the imported goods intended to be sold via a duty free shop? For example duty free shops at an international airport.These goods are not eligible under the Tradex Scheme. |

#### Goods Processing Information

| Question Number | Topic | Guidance |
| --- | --- | --- |
| 31 | Before being exported, will the nominated goods you propose to import under Tradex be: | 1. Kept in the same condition in which they were imported (i.e., unused)?
2. Used by being subjected to a process or to treatment for the purpose of producing manufactured goods?
3. Used as inputs in the manufacture of other goods?
4. Used by being otherwise mixed with other goods (e.g. simply assembled with other goods)?

**Important**: - 'using' goods does not include inspecting or exhibiting them, or testing them incidentally immediately prior to export.Tick the box or boxes that best relates to what will happen to your goods after they are imported and prior to them being exported. |
| 32 | If ‘Yes’ applies to b), c) or d) give a brief description of the manufacture, process, treatment or other mixing. | Describe the manufacturing process or treatment you will apply to the nominated goods. |
| 33 | Will any of the nominated imported goods be mixed with like goods produced in Australia? | If ‘Yes’, describe the goods to be mixed and the amount of imported goods used in the mixture. |

#### Export Information

| Question Number | Topic | Guidance |
| --- | --- | --- |
| 34 | Does the applicant intend to export all nominated goods within one year of importation into Australia? | Tick ‘Yes’ if the goods will be exported within one year after their entry for home consumption (that is, when they are released from Customs control).If 'No' is ticked, you may not be eligible to apply for a Tradex order. However, extensions beyond one year may be granted on application. For more information, call the Contact Centre on **13 28 46**. |
| 35 | What is the intended method to export the goods, (i.e. freight, hand delivery, postal service, etc.) | Describe the method of export eg. sea freight, air freight, containerised, bulk hull, passenger luggage, postal service etc. |
| 36 | Will you be the exporter of the goods? | If you will export the goods tick ‘Yes’. If someone else will export the goods tick ‘No’. |
| 37 | If you will not be the exporter, provide details of who will be the exporter. | If you answered ‘No’ to Question 37, provide details (e.g. name, address, ABN, telephone number and contact person) of who will export the goods. If there will be several exporters you may write ‘VARIOUS’ and specify their details on a separate sheet and attach it to this application. |
| 38 | What is the estimated value of the goods to be exported? | Enter an estimate of $A value of the finished goods to be exported, on an annual basis. Only include goods which are, or contain, goods imported under the Tradex Scheme. |
| 39 | Estimated time from import to export. | Enter an estimate of the time in months that you expect it will take to export the goods after their entry for home consumption. |
| 40 | What is the intended overseas destination of the goods? | Enter the country(ies) or region(s) the goods will be exported to. |

### Record Keeping Requirements

| Question Number | Topic | Guidance |
| --- | --- | --- |
| 41 | Do you have adequate record-keeping and accounting systems in place in respect of the goods that are the subject of your application? | To be eligible for a Tradex order you must answer ‘Yes’ to this question. If you answer ‘no’, you are not eligible for a Tradex order.For more information about record keeping requirements, refer to the *Tradex Customer Information Guide* or call the Contact Centre on **13 28 46**. |
| 42 | Briefly describe your record keeping system | Brief explain how you will keep and trace the records of the nominated goods from importation to exportation including any further processing/assembly of the goods. |
| 43 | Will your records show if the goods imported under a Tradex order have been subjected to any of the following actions? | Tick the box(es) which apply to the actions you will take in relation to your nominated goods. If none of the circumstances apply to you, tick the ‘Not Applicable’ box.If your nominated goods are subject to any of the listed actions, you must have adequate records to substantiate those actions. |

### Declaration

| Question Number | Topic | Guidance |
| --- | --- | --- |
| 44 | Authorised person declaration | Please ensure that the person signing the application form is:1. for individual applicants, the individual who wishes to become a Tradex order holder, or
2. for incorporated applicants, an officer of the company (or for other incorporated entity types an equivalent position of responsibility) who is duly authorised to sign documents such as this for the applicant entity, or
3. for partnerships, a relevant partner who is duly authorised to sign documents

**Important: This declaration must be read, understood and signed and dated by the authorised person.** |

###

### APPENDIX B

### Australian New Zealand Standard Industry Classification

##### Australian New Zealand Standard Industry Classification (ANZSIC) Group Codes (3–digit, 2006)

**Agriculture, Forestry and Fishing**

011 Nursery and Floriculture Production

012 Mushroom and Vegetable Growing

013 Fruit and Tree Nut Growing

014 Sheep, Beef Cattle and Grain Farming

015 Other Crop Growing

016 Dairy Cattle Farming

017 Poultry Farming

018 Deer Farming

019 Other Livestock Farming

020 Aquaculture

030 Forestry and Logging

041 Fishing

042 Hunting and Trapping

051 Forestry Support Services

052 Agriculture and Fishing Support Services

**Mining**

060 Coal Mining

070 Oil and Gas Extraction

080 Metal Ore Mining

091 Construction Material Mining

099 Other Non-Metallic Mineral Mining and Quarrying

101 Exploration

109 Other Mining Support Services

**Manufacturing**

111 Meat and Meat Product Manufacturing

112 Seafood Processing

113 Dairy Product Manufacturing

114 Fruit and Vegetable Processing

115 Oil and Fat Manufacturing

116 Grain Mill and Cereal Product Manufacturing

117 Bakery Product Manufacturing

118 Sugar and Confectionery Manufacturing

119 Other Food Product Manufacturing

121 Beverage Manufacturing

122 Cigarette and Tobacco Product Manufacturing

131 Textile Manufacturing

132 Leather Tanning, Fur Dressing and Leather Product Manufacturing

133 Textile Product Manufacturing

134 Knitted Product Manufacturing

135 Clothing and Footwear Manufacturing

141 Log Sawmilling and Timber Dressing

149 Other Wood Product Manufacturing

151 Pulp, Paper and Paperboard Manufacturing

152 Converted Paper Product Manufacturing

161 Printing and Printing Support Services

162 Reproduction of Recorded Media

170 Petroleum and Coal Product Manufacturing

181 Basic Chemical Manufacturing

182 Basic Polymer Manufacturing

183 Fertiliser and Pesticide Manufacturing

184 Pharmaceutical and Medicinal Product Manufacturing

185 Cleaning Compound and Toiletry Preparation Manufacturing

189 Other Basic Chemical Product Manufacturing

191 Polymer Product Manufacturing

192 Natural Rubber Product Manufacturing

201 Glass and Glass Product Manufacturing

202 Ceramic Product Manufacturing

203 Cement, Lime, Plaster and Concrete Product Manufacturing

209 Other Non-Metallic Mineral Product Manufacturing

211 Basic Ferrous Metal Manufacturing

212 Basic Ferrous Metal Product Manufacturing

213 Basic Non-Ferrous Metal Manufacturing

214 Basic Non-Ferrous Metal Product Manufacturing

221 Iron and Steel Forging

222 Structural Metal Product Manufacturing

223 Metal Container Manufacturing

224 Sheet Metal Product Manufacturing (except Metal Structural and Container Products)

229 Other Fabricated Metal Product Manufacturing

231 Motor Vehicle and Motor Vehicle Part Manufacturing

239 Other Transport Equipment Manufacturing

241 Professional and Scientific Equipment Manufacturing

242 Computer and Electronic Equipment Manufacturing

243 Electrical Equipment Manufacturing

244 Domestic Appliance Manufacturing

245 Pump, Compressor, Heating and Ventilation Equipment Manufacturing

246 Specialised Machinery and Equipment Manufacturing

249 Other Machinery and Equipment Manufacturing

251 Furniture Manufacturing

259 Other Manufacturing

Electricity, Gas, Water and Waste Services

261 Electricity Generation

262 Electricity Transmission

263 Electricity Distribution

264 On Selling Electricity and Electricity Market Operation

270 Gas Supply

281 Water Supply, Sewerage and Drainage Services

291 Waste Collection Services

292 Waste Treatment, Disposal and Remediation Services

**Construction**

301 Residential Building Construction

302 Non-Residential Building Construction

310 Heavy and Civil Engineering Construction

321 Land Development and Site Preparation Services

322 Building Structure Services

323 Building Installation Services

324 Building Completion Services

329 Other Construction Services

**Wholesale Trade**

331 Agricultural Product Wholesaling

332 Mineral, Metal and Chemical Wholesaling

333 Timber and Hardware Goods Wholesaling

341 Specialised Industrial Machinery and Equipment Wholesaling

349 Other Machinery and Equipment Wholesaling

350 Motor Vehicle and Motor Vehicle Parts Wholesaling

360 Grocery, Liquor and Tobacco Product Wholesaling

371 Textile, Clothing and Footwear Wholesaling

372 Pharmaceutical and Toiletry Goods Wholesaling

373 Furniture, Floor Covering and Other Goods Wholesaling

380 Commission-Based Wholesaling

**Retail Trade**

391 Motor Vehicle Retailing

392 Motor Vehicle Parts and Tyre Retailing

400 Fuel Retailing

411 Supermarket and Grocery Stores

412 Specialised Food Retailing

421 Furniture, Floor Coverings, Houseware and Textile Goods Retailing

422 Electrical and Electronic Goods Retailing

423 Hardware, Building and Garden Supplies Retailing

424 Recreational Goods Retailing

425 Clothing, Footwear and Personal Accessory Retailing

426 Department Stores

427 Pharmaceutical and Other Store-Based Retailing

431 Non-Store Retailing

432 Retail Commission-Based Buying and/or Selling

**Accommodation and Food Services**

440 Accommodation

451 Cafes, Restaurants and Takeaway Food Services

452 Pubs, Taverns and Bars

453 Clubs (Hospitality)

**Transport, Postal and Warehousing**

461 Road Freight Transport

462 Road Passenger Transport

471 Rail Freight Transport

472 Rail Passenger Transport

481 Water Freight Transport

482 Water Passenger Transport

490 Air and Space Transport

501 Scenic and Sightseeing Transport

502 Pipeline and Other Transport

510 Postal and Courier Pick-up and Delivery Services

521 Water Transport Support Services

522 Airport Operations and Other Air Transport Support Services

529 Other Transport Support Services

530 Warehousing and Storage Services

**Information Media and Telecommunications**

541 Newspaper, Periodical, Book and Directory Publishing

542 Software Publishing

551 Motion Picture and Video Activities

552 Sound Recording and Music Publishing

561 Radio Broadcasting

562 Television Broadcasting

570 Internet Publishing and Broadcasting

580 Telecommunications Services

591 Internet Service Providers and Web Search Portals

592 Data Processing, Web Hosting and Electronic Information Storage Services

601 Libraries and Archives

602 Other Information Services

**Financial and Insurance Services**

621 Central Banking

622 Depository Financial Intermediation

623 Non-Depository Financing

624 Financial Asset Investing

631 Life Insurance

632 Health and General Insurance

633 Superannuation Funds

641 Auxiliary Finance and Investment Services

642 Auxiliary Insurance Services

**Rental, Hiring and Real Estate Services**

661 Motor Vehicle and Transport Equipment Rental and Hiring

662 Farm Animal and Bloodstock Leasing

663 Other Goods and Equipment Rental and Hiring

664 Non-Financial Intangible Assets (Except Copyrights) Leasing

671 Property Operators

672 Real Estate Services

**Professional, Scientific and Technical Services**

691 Scientific Research Services

692 Architectural, Engineering and Technical Services

693 Legal and Accounting Services

694 Advertising Services

695 Market Research and Statistical Services

696 Management and Related Consulting Services

697 Veterinary Services

699 Other Professional, Scientific and Technical Services

700 Computer System Design and Related Services

**Administrative and Support Services**

721 Employment Services

722 Travel Agency and Tour Arrangement Services

729 Other Administrative Services

731 Building Cleaning, Pest Control and Gardening Services

732 Packaging Services

Public Administration and Safety

751 Central Government Administration

752 State Government Administration

753 Local Government Administration

754 Justice

755 Government Representation

760 Defence

771 Public Order and Safety Services

772 Regulatory Services

**Education and Training**

801 Preschool Education

802 School Education

810 Tertiary Education

821 Adult, Community and Other Education

822 Educational Support Services

**Health Care and Social Assistance**

840 Hospitals

851 Medical Services

852 Pathology and Diagnostic Imaging Services

853 Allied Health Services

859 Other Health Care Services

860 Residential Care Services

871 Child Care Services

879 Other Social Assistance Services

**Arts and Recreation Services**

891 Museum Operation

892 Parks and Gardens Operations

900 Creative and Performing Arts Activities

911 Sports and Physical Recreation Activities

912 Horse and Dog Racing Activities

913 Amusement and Other Recreation Activities

920 Gambling Activities

**Other Services**

941 Automotive Repair and Maintenance

942 Machinery and Equipment Repair and Maintenance

949 Other Repair and Maintenance

951 Personal Care Services

952 Funeral, Crematorium and Cemetery Services

953 Other Personal Services

954 Religious Services

955 Civic, Professional and Other Interest Group Services

960 Private Households Employing Staff and Undifferentiated Goods- and Service-Producing Activities of Households for Own Use

### APPENDIX C

### *Customs Tariff Act 1995*

##### Section and Chapter Titles – Schedule 3

**Section I: Live animals; animal products**

1. Live animals
2. Meat and edible meat offal
3. Fish and crustaceans, molluscs and other aquatic invertebrates
4. Dairy produce; birds' eggs; natural honey; edible products of animal origin, not elsewhere specified or included
5. Products of animal origin, not elsewhere specified or included

**Section II: Vegetable products**

1. Live trees and other plants; bulbs, roots and the like; cut flowers and ornamental foliage
2. Edible vegetables and certain roots and tubers
3. Edible fruit and nuts; peel of citrus fruit or melons
4. Coffee, tea, mate and spices
5. Cereals
6. Products of the milling industry; malt; starches; inulin; wheat gluten
7. Oil seeds and oleaginous fruits; miscellaneous grains, seeds and fruit; industrial or medicinal plants; straw and fodder
8. Lac; gums, resins and other vegetable saps and extracts
9. Vegetable plaiting materials; vegetable products not elsewhere specified or included

**Section III: Animal or vegetable fats and oils and their cleavage products; prepared edible fats; animal or vegetable waxes**

1. Animal or vegetable fats and oils and their cleavage products; prepared edible fats; animal or vegetable waxes

**Section IV: Prepared foodstuffs; beverages, spirits and vinegar; tobacco and manufactured tobacco substitutes**

1. Preparations of meat, of fish or of crustaceans, molluscs or other aquatic invertebrates
2. Sugars and sugar confectionery
3. Cocoa and cocoa preparations
4. Preparations of cereals, flour, starch or milk; pastrycooks' products
5. Preparations of vegetables, fruit, nuts or other parts of plants
6. Miscellaneous edible preparations
7. Beverages, spirits and vinegar
8. Residues and waste from the food industries; prepared animal fodder
9. Tobacco and manufactured tobacco substitutes

**Section V: Mineral products**

1. Salt; sulphur; earths and stone; plastering materials, lime and cement
2. Ores, slag and ash
3. Mineral fuels, mineral oils and products of their distillation; bituminous substances; mineral waxes

**Section VI: Products of the chemical or allied industries**

1. Inorganic chemicals; organic or inorganic compounds of precious metals, of rare-earth metals, of radioactive elements or of isotopes
2. Organic chemicals
3. Pharmaceutical products
4. Fertilisers
5. Tanning or dyeing extracts; tannins and their derivatives; dyes, pigments and other colouring matter; paints and varnishes; putty and other mastics; inks
6. Essential oils and resinoids; perfumery, cosmetic or toilet preparations
7. Soap, organic surface-active agents, washing preparations, lubricating preparations, artificial waxes, prepared waxes, polishing or scouring preparations, candles and similar articles, modelling pastes, "dental waxes" and dental preparations with a basis of plaster
8. Albuminoidal substances; modified starches; glues; enzymes
9. Explosives; pyrotechnic products; matches; pyrophoric alloys; certain combustible preparations
10. Photographic or cinematographic goods
11. Miscellaneous chemical products

**Section VII: Plastics and articles thereof; rubber and articles thereof**

1. Plastics and articles thereof
2. Rubber and articles thereof

**Section VIII: Raw hides and skins, leather, furskins and articles thereof; saddlery and harness; travel goods, handbags and similar containers; articles of animal gut (other than silk-worm gut)**

1. Raw hides and skins (other than furskins) and leather
2. Articles of leather; saddlery and harness; travel goods, handbags and similar containers; articles of animal gut (other than silk-worm gut)
3. Furskins and artificial fur; manufactures there of

**Section IX: Wood and articles of wood; wood charcoal; cork and articles of cork; manufactures of straw, of esparto or of other plaiting materials; basketware and wickerwork**

1. Wood and articles of wood; wood charcoal
2. Cork and articles of cork
3. Manufactures of straw, of esparto or of other plaiting materials; basketware and wickerwork

**Section X: Pulp of wood or of other fibrous cellulosic material; Recovered (waste and scrap) paper or paperboard; paper and paperboard and articles thereof**

1. Pulp of wood or of other fibrous cellulosic material; recovered (waste and scrap) paper or paperboard
2. Paper and paperboard; articles of paper pulp, of paper or of paperboard
3. Printed books, newspapers, pictures and other products of the printing industry; manuscripts, typescripts and plans

**Section XI: Textiles and textile articles**

1. Silk
2. Wool, fine or coarse animal hair; horsehair yarn and woven fabric
3. Cotton
4. Other vegetable textile fibres; paper yarn and woven fabrics of paper yarn
5. Man-made filaments
6. Man-made staple fibres
7. Wadding, felt and nonwovens; special yarns; twine, cordage, ropes and cables and articles thereof
8. Carpets and other textile floor coverings
9. Special woven fabrics; tufted textile fabrics; lace; tapestries; trimmings; embroidery
10. Impregnated, coated, covered or laminated textile fabrics; textile articles of a kind suitable for industrial use
11. Knitted or crocheted fabrics
12. Articles of apparel and clothing accessories, knitted or crocheted
13. Articles of apparel and clothing accessories, not knitted or crocheted
14. Other made up textile articles; sets; worn clothing and worn textile articles; rags

**Section XII: Footwear, headgear, umbrellas, sun umbrellas, walkingsticks, seat-sticks, whips, riding-crops, and parts thereof; prepared feathers and articles made therewith; artificial flowers; articles of human hair**

1. Footwear, gaiters and the like; parts of such articles
2. Headgear and parts thereof
3. Umbrellas, sun umbrellas, walking-sticks, seat-sticks, whips, riding-crops, and parts thereof
4. Prepared feathers and down and articles made of feathers or of down; artificial flowers; articles of human hair

**Section XIII: Articles of stone, plaster, cement, asbestos, mica or similar materials; ceramic products; glass and glassware**

1. Articles of stone, plaster, cement, asbestos, mica or similar materials
2. Ceramic products
3. Glass and glassware

**Section XIV: Natural or cultured pearls, precious or semi-precious stones, precious metals, metals clad with precious metal and articles thereof; imitation jewellery; coin**

1. Natural or cultured pearls, precious or semi-precious stones, precious metals, metals clad with precious metal, and articles thereof; imitation jewellery; coin

**Section XV: Base metals and articles of base metal**

1. Iron and steel
2. Articles of iron or steel
3. Copper and articles thereof
4. Nickel and articles thereof
5. Aluminium and articles thereof
6. Lead and articles thereof
7. Zinc and articles thereof
8. Tin and articles thereof
9. Other base metals; cermets; articles thereof
10. Tools, implements, cutlery, spoons and forks, of base metal; parts thereof of base metal
11. Miscellaneous articles of base metal

**Section XVI: Machinery and mechanical appliances; electrical equipment; parts thereof; sound recorders and reproducers, television image and sound recorders and reproducers, and parts and accessories of such articles**

1. Nuclear reactors, boilers, machinery and mechanical appliances; parts thereof
2. Electrical machinery and equipment and parts thereof; sound recorders and reproducers, television image and sound recorders and reproducers, and parts and accessories of such articles

**Section XVII: Vehicles, aircraft, vessels and associated transport equipment**

1. Railway or tramway locomotives, rolling-stock and parts thereof; railway or tramway track fixtures and fittings and parts thereof; mechanical (including electro-mechanical) traffic signalling equipment of all kinds
2. Vehicles other than railway or tramway rolling-stock, and parts and accessories thereof
3. Aircraft, spacecraft, and parts thereof
4. Ships, boats and floating structures

**Section XVIII: Optical, photographic, cinematographic, measuring; checking, precision, medical or surgical instruments and apparatus; clocks and watches; musical instruments; parts and accessories thereof**

1. Optical, photographic, cinematographic, measuring, checking, precision, medical or surgical instruments and apparatus; parts and accessories thereof
2. Clocks and watches and parts thereof
3. Musical instruments; parts and accessories of such articles

**Section XIX: Arms and ammunition; parts and accessories thereof**

1. Arms and ammunition; parts and accessories thereof

**Section XX: Miscellaneous manufactured articles**

1. Furniture; bedding, mattresses, mattress supports, cushions and similar stuffed furnishings; lamps and lighting fittings, not elsewhere specified or included; illuminated signs, illuminated name-plates and the like; prefabricated buildings
2. Toys, games and sports requisites; parts and accessories thereof
3. Miscellaneous manufactured articles

**Section XXI: Works of art, collectors' pieces and antiques**

1. Works of art, collectors' pieces and antiques