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| ***Insert Project Name - As per application*** |
| Building / Facility or Site Name |  |
| Location (Suburb and State only) |  |
| Project Description  | *As per application*  |
| Scope 1 Emissions at time of application  | *As per application*  |
| Anticipated reduction in Scope 1 emissions due to project | *As per application*  |
| Actual reduction in Scope 1 emissions due to project  |  |
| Total Project Cost  | $ |
| Total Project PRF STS Grant Funding  | $ |
| Project Started  | *Date* |
| Project Completed  | *Date* |
| Executive Summary: *(Insert 2-4 sentence summary of the project)* |
| Project Objectives: *(Insert 2-4 sentence summary or 2-4 dot points. This should include both emission reductions and wider benefits from your project, including economic, workforce, social and regional benefits)*  |
| Project Emission Reduction Outcomes: *(Insert 2-4 sentence summary or 2-4 dot points. This can include scope 1-3 reductions and benefits to other entities in your supply chain.*  |
| Project Wider Outcomes: *(Insert 2-4 sentence summary or 2-4 dot points. This can include wider benefits from your project, including economic, workforce, social and regional benefits)*  |
| Project Activities: *(Insert 2-4 sentence summary or 2-4 dot points)* |
| Lessons Learnt:*(Insert 4- 8 sentence summary or 4 - 8 dot points. Consider what you would want to know before commencing a similar project and what you might do differently. This can include lessons about technology readiness, supply chains, workforce skills and development, unexpected benefits and downsides.*  |
| If relevant - If actual emissions reduction were less than anticipated please explain why: *(Insert 2-4 sentence summary or 2-4 dot points. This can include factors beyond the project and future plans to capture the intended emissions reductions)* |

***Disclaimer: By submitting this report you agree that the Department of Climate Change, Energy, the Environment and Water (DCCEEW) can publish your responses on their website for the purpose of knowledge sharing.***