

Template Instructions: - Letter of support

The letter of support must be provided on the letterhead of all partner organisations.

Delete this instruction box when copying the text below on to the relevant letterhead.

**Business Research and Innovation Initiative Pilot Round 2
Letter of support**

Dear Program Manager

Project Title: [insert project title]

This letter confirms our support for the project described in the application submitted by [insert lead organisation name] under Round 2 of the Business Research and Innovation Initiative Pilot (BRII).

My organisation details are:

Project Partner Organisation Name	[insert the name of your organisation]
Australian Business Number (ABN)	[For trustees applying on behalf of a trust, enter the ABN of the trust]
Australian Company Number (ACN)	[For trustees applying on behalf of a trust, you must enter the ACN of the trustee acting in its capacity as a trustee on behalf of a trust]

Following is a brief overview of how we will work with the lead organisation and all other project partners in the group to successfully complete the project:

- [insert brief details of key eligible activities your organisation will undertake on the project]

Following is an outline of the relevant experience and/or expertise we will bring to the group:

- [insert details]

The roles/responsibilities we will undertake, and the resources we will contribute (if any) are:

- [insert details of your organisation's roles/responsibilities and what resources (if any) it will contribute]

The nominated management level contact officer for this project is:

- [insert details]

Yours sincerely

[signature]

[name]

[Position title]

[date]