



Frequently Asked Questions

International Space Investment – India Projects

1. How do I apply for funding?

The grant opportunity application can only be submitted through the online portal. Go to business.gov.au for information on how to apply.

2. What is the Program timing?

Applications will open on Tuesday, 9am AEDT on 14 March 2023, and close at 5pm AEST on Tuesday, 13 June 2023.

The assessment process is expected to be complete by mid-August 2023, with grant agreements in place so projects can commence by October 2023.

Projects must be completed by 30 March 2026. This will enable the independent financial audit to be completed before end of financial year.

3. I'm having issues with my application in the portal

Contact details for assistance can be found at business.gov.au or call 13 28 46.

4. Can my project go beyond 30 March 2026?

As part of the project, you provide regular reports. These assist you to focus on the project and timeline. You are therefore expected to complete the project by this date. We recognise that unexpected events may affect project progress. If you want to propose changes to the grant

agreement, you must put them in writing before the project end date.

5. Will there be any public information sessions?

A webinar will be held to provide further explanation on the guidelines and international partnering arrangements. The date of the webinar will be advertised on business.gov.au.

6. I want to apply – how can I find an Indian organisation to partner with?

Following the public webinar, the Agency and Austrade will coordinate a roundtable session for Australian and Indian organisations to pitch potential projects and form partnerships. The date of the roundtable session will be advertised on business.gov.au

7. Can my organisation submit more than one application?

Yes, one organisation can be the lead applicant for multiple separate projects. The organisation can also be a contributing partner for multiple projects but must provide evidence they can support their projects to completion.

8. Can I discuss the eligibility of my project with the Australian Space Agency and/or the Department of Industry, Science and Resources?

No. The Australian Space Agency and the Department of Industry, Science and

Resources cannot make any specific recommendations regarding the suitability of your project beyond what is already publicly outlined in the grant opportunity guidelines.

9. How much Australian Industry content must my project have?

To be eligible your project must ensure a minimum of 80 per cent investment in Australia for the benefits of the Australian space organisations. Your proposal should articulate the geographic allocation of your project work to allow assessment of this percentage along with outlining the benefit to the project and Australia for any grant funds spent overseas.

10. How will preferences be given to the Mutual Priority Areas?

All Mutual Priority Areas are weighted the same. You will need to describe how your project will advance capability within one or more Mutual Priority Areas to address Assessment Criterion 2b.

If your project is not specifically classified under a Mutual Priority Area you can justify how your project aligns with, or will have outcomes which advance capability within, a Priority Area to address Assessment Criterion 2b.

Mutual Priority Areas are described in Appendix A of the grant opportunity guidelines.

11. What evidence will I be required to submit to demonstrate my partnership with Indian space organisations?

You will need to provide evidence of support from your India partner organisation/s and that your project has links to India's space industry and/or supply chains. This could be in the form of a letter of support or a memorandum of understanding (MOU) between the applying organisation and the project partner.

12. Where do I attach letters of support, project plan and budget?

All supporting documentation must be submitted with your application. Documents are to be attached at the

Application Finalisation section of the application form (tab 11).

Note there are size limits to documents uploaded. 2 MB per document, and 20 MB total upload capacity. You may wish to split your Project Plan into multiple documents (by Section, or otherwise) for ease of upload.

13. At what level should my letters of support be signed?

For signing of letters of support and Partner Agreements we expect someone at executive level to sign (e.g. CEO, CFO, CTO, Director, Managing Director) as these will be approving salaries, contributions etc on behalf of the partnering organisation.

14. Do I need to provide matching cash or in-kind?

The grant amount will be up to 100 percent of eligible project costs (the grant percentage). There is no co-contribution requirement. You are responsible for any project expenditure not covered by the grant.

15. I am receiving other government grant funding for my project and would like to expand it; can I use these grant funds to do it?

No, we cannot fund your project if it receives funding from another Commonwealth government grant for the same activities funded by this program.

16. How much travel to India can I claim?

Overseas travel must be material to the conduct of the project in Australia and applies to the reasonable cost of accommodation and transport only. Eligible overseas activities expenditure is limited to 10 per cent of total eligible expenditure unless you have prior approval by the Program Delegate. For travel information see Appendix B of the grant opportunity guidelines.

17. What is included in labour on-costs?

You may increase eligible salary costs by an additional 30 per cent allowance to cover on-costs such as employer paid

superannuation, payroll tax, workers compensation insurance, and overheads such as office rent and the provision of computers, phones etc. Evidence of these items must be able to be provided.

18. Will I have to do a financial audit at project end?

Yes, a financial audit will be required at the conclusion of the project. The program concludes in March 2026 in order to give time for a financial audit to be completed before busy tax period. You will need to provide program guidelines, grant agreement, any variations made, reports, financial documents, receipts and invoices, as well as other relevant documentation.

19. Program evaluation is mentioned in the guidelines.

We evaluate grant programs at their conclusion in order to measure how well the outcomes and objectives have been achieved.

We may ask you about your experience of the program or ask for more information – such as an end of project presentation – so we can understand how the grant impacted you and how effective the program was in achieving its outcomes.

We may contact you up to two years after you finish your project for more information to assist with this evaluation.

20. Are the clauses in the Sample Grant Agreement negotiable?

The Sample Grant Agreement is available to view at business.gov.au. The clauses in the agreement are not negotiable and no new clauses can be added. You are strongly encouraged to review the Sample Grant Agreement to confirm you can accept the funding conditions before you apply.

21. What is considered best-practice for project plan and milestone deliverables?

The grantee should define the acceptance criteria for the completion of each milestone and the overall project, determining what constitutes successful

delivery of the project. Milestones should be measurable, with:

- agreed deliverables
- success criteria
- how this criteria will be assessed (for example, review panel, compliance matrix, signed off test report/results).

Ideally, the indication that a criteria has been reached should come from either a separate or independent entity.

22. When can I start my project?

You must not start any project activities until a grant agreement is executed. You cannot claim any expenditure incurred prior to execution of the grant agreement. Program timing information is at Question 2 of this document. Grant agreements will be in place with successful applicants approximately one month after the announcement date.

23. Need more information?

For more information, visit business.gov.au or call 13 28 46.

We may update this document from time to time to add further information, where required.