



Australian Government

Department of Industry, Science and Resources

Sample application form

Inspiring Australia – Science Engagement
Program

The Prime Minister’s Prizes for Science 2025 –
Science Prizes

The Prime Minister’s Prize for Science

The Prime Minister’s Prize for Innovation

Stage 2 – Team Nominations

This document shows the questions included in the online application form for this grant opportunity. It will help you prepare your responses and the mandatory attachments you need before you apply online.

Instructions

The online form captures the information required by the department to assess and manage your application for services and funding.

The first page of the application page contains the following instructions.

Completing your application

The application consists of separate pages as shown in the navigation menu on the left hand side of the portal page. You can navigate between pages using the menu or the buttons at the bottom of each page.

A warning message may appear if you have not completed all of the mandatory questions or if there is an issue with information you have entered. If a question is not mandatory it will be clearly marked – Optional.

Saving your responses

You can save your changes at any time by using the Save button.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

You must use the Save and Continue button to validate the information on each page. If you use the menu to navigate between pages, you will be prompted on the final page to go back and validate all of the information you have entered. A green tick indicates a validated page.

You can modify saved responses up until you submit your application.

Participants

You may invite others to assist in completing your application via the application summary page. To do this:

- Select the Participants button
- Enter the details

An email will be sent to your participant inviting them to assist with your application.

Submitting your application

You must complete every page of the application before you can submit.

You must also read and agree to the declaration which advises you of your responsibilities.

Check all your answers before you submit your application. After you submit, it will no longer be editable.

Internet browsers supported by the portal

We recommend that you use the following browsers for optimum functionality:

- On Windows: The latest versions of Mozilla Firefox, Google Chrome and Microsoft Edge
- On Mac: The latest versions of Safari and Google Chrome

Getting help

If you require further assistance completing this form, [contact us](#) by email or web chat or on 13 28 46.

A. Program selection

A.1. Program selection

You must select from a drop-down menu the program that you are applying for. If you have been provided with an invitation code, you will be able to enter it here which will select the program for you.

Field 1 select -

- Prime Minister's Prize for Science 2025 – Individual – Stage 2
- Prime Minister's Prize for Innovation 2025 – Individual – Stage 2
- Prime Minister's Prize for Science 2025 – Team – Stage 2
- Prime Minister's Prize for Innovation 2025 – Team – Stage 2
- Malcolm McIntosh Prize for Physical Scientist of the Year 2025 – Stage 2
- Frank Fenner Prize for Life Scientist of the Year 2025 – Stage 2
- Prize for New Innovators 2025 – Stage 2

Field 2 select -

- Prime Minister's Prize for Science 2025 – Individual – Stage 2
- Prime Minister's Prize for Innovation 2025 – Individual – Stage 2
- Prime Minister's Prize for Science 2025 – Team – Stage 2
- Prime Minister's Prize for Innovation 2025 – Team – Stage 2
- Malcolm McIntosh Prize for Physical Scientist of the Year 2025 – Stage 2
- Frank Fenner Prize for Life Scientist of the Year 2025 – Stage 2
- Prize for New Innovators 2025 – Stage 2

When you have selected the program, the following text will appear.

The Prime Minister's Prizes for Science are Australia's most prestigious and highly regarded awards for outstanding achievements in scientific research, research-based innovation and excellence in science teaching.

There are five prizes for science and innovation (referred to as the Science Prizes).

Science Prizes

- Prime Minister's Prize for Science (\$250,000)
- Prime Minister's Prize for Innovation (\$250,000)
- Malcolm McIntosh Prize for Physical Scientist of the Year (\$50,000)
- Frank Fenner Prize for Life Scientist of the Year (\$50,000)
- Prize for New Innovators (\$50,000).

Each prize recipient receives a medallion, lapel pin, award certificate and prize money. Where we award the prize to a team, each member will receive a medallion, lapel pin, award certificate and an equal portion of the prize money.

You should read the [grant opportunity guidelines](#) before filling out this application. We recommend you keep the guidelines open as you are completing your application so you can refer to them when providing your responses.

You may submit your nomination at any time up until 5pm AEDT on 9 April 2025. Please take account of time zone difference when submitting your nomination.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

Sample

B. Eligibility

We will ask you the following questions to establish your nominee's eligibility for The Prime Minister's Prizes for Science 2025 – Science Prizes – Stage 2.

- Were you invited to participate in Stage 2 of the Prime Minister's Prizes for Science 2024 nomination process?

You must answer yes to proceed

- Have you contacted both referees and confirmed they are willing and able to provide a referee report?

You must answer yes to proceed

Sample

C. Nominator address

C.1. Nominator street address

You must provide your street address.

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

C.2. Nominator postal address

You must provide your postal address.

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

Sample

D. Nominator

You must provide your details as the nominator.

The nominator is the person authorised to act on behalf of the nominee and we send all email correspondence to this person.

If these details change, inform us as soon as possible so emails can be redirected.

- Title
- Given name
- Family name
- Post-nominals
- Email address
- Phone number
- Relationship to nominee
- Organisation name
- Web address

Sample

E. Nominees

Nominees' details

Provide details of the nominee.

You will be required to attach a current CV for the nominee later in the form. The CV must be no longer than 2 pages.

E.1. Contact capture – PM prize nominee: New Contact

- Title
- Given name
- Family name
- Post-nominals
- email address
- Phone number
- Residential address
- Gender
- Date of birth

E.2. Nominees employment details

- Name of organisation
- Nominee's current position
- Website address
- Organisation address

F. Supporter Details

Provide details of two supporters who have agreed to contribute their informed opinions regarding the nomination.

A supporter cannot also be a nominator or an independent referee for the same nomination.

At least one supporter must be working for a different organisation to the nominator and the nominee.

Only in exceptional circumstances, as defined in the guideline's glossary, will the Program Delegate agree to a nominator request to change a supporter at Stage 2. If you require assistance, please [contact us](#) by email, the live chat option or on 13 28 46.

For details about supporters refer to [Section 4.5 of the grant opportunity guidelines](#).

F.1. Supporter 1

- Title
- Given name
- Family name
- Post-nominals
- email address
- Phone number
- Relationship to nominee
- Organisation address
- Organisation name
- Web address

F.2. Supporter 2

- Title
- Given name
- Family name
- Post-nominals
- email address
- Phone number
- Relationship to nominee
- Organisation address
- Organisation name
- Web address

G. Independent referee details

You must provide details of two independent referees.

The department will contact the independent referees shortly after nomination closing date, requesting written references to be submitted.

Only in exceptional circumstances, as defined in the guideline's glossary, will the Program Delegate agree to a nominator request to change an independent referee at Stage 2. If you require assistance completing your nomination, please [contact us](#) by email, the live chat option or on 13 28 46.

For details about independent referees refer to Section 4.6 of the grant opportunity guidelines.

One referee must be based overseas.

G.1. Independent referee 1

- Title
- Given name
- Family name
- Post-nominals
- Email address
- Phone number
- Relationship to nominees
- Organisation address
- Organisation name
- Web address

G.2. Independent referee 2

- Title
- Given name
- Family name
- Post-nominals
- Email address
- Phone number
- Relationship to nominees
- Organisation address
- Organisation name
- Web address

H. Achievement

You must provide information that summarises the nominees' achievements by answering the assessment criteria detailed in the guidelines.

If your nomination is ultimately successful, some details you provide will be published on the department's website and on GrantConnect. Published details include:

- name of the recipients
- name of their organisation
- the nominees' achievement
- prize money awarded.

H.1. Field of achievement

You must provide the division, group and field of science in this section. The selected field of science should relate to the nominees' demonstrated achievements and their impacts in the assessment criteria answers.

To assist you in your selections you can access the full [ANZSRC list](#) on the [Australian Bureau of Statistics](#) website.

- Divisions

Select the division for the nominee's field of research. This will shorten the list to assist you in selecting the correct field of research.

- Group

Select the Group for the nominee's field of research. This will shorten the list to assist you in selecting the correct field of research.

- Field of research

Select the field of research that best aligns with the demonstrated achievements and impact of the nominee's research

H.2. Nominees' Achievements

Please provide a short statement on the nominees' achievement.

Your response is limited to 120 characters including spaces and special characters.

H.3. Statement of science achievements and impacts

Provide a brief plain English statement from the nominator summarising the nominees' science achievements and impacts.

Your response is limited to 1,500 characters including spaces and special characters.

I. Nominator statement

In Stage 2, the nominator must address all assessment criteria as outlined in the grant opportunity guidelines in the fields below.

The nominator will also need to attach two supporter statements with a limit of 6,000 characters including spaces and special characters.

The Science Prizes Committee will assess eligible nominations against the assessment criteria for each prize and compare them to other eligible nominations for that prize. Nominations must score a minimum of 50 per cent against each of the assessment criteria.

Provide a description of your relationship with the nominee.

Your response is limited to 300 characters including spaces and special characters.

Provide a description of your authority and knowledge of the field.

Your response is limited to 300 characters including spaces and special characters.

I.1. Prime Minister's Prize for Science

Assessment criterion 1

Demonstrated original and in-depth research effort (10 points)

Demonstrate this by identifying the originality and depth of the research effort involved in the nominated achievement.

For team nominations also describe:

- each member's contribution
- the benefits of the collaboration
- why the prize should be jointly awarded.

Your response is limited to 4,500 characters including spaces and special characters.

Assessment criterion 2

Demonstrated impact (10 points)

Demonstrate this by identifying the achievement's impact on its field of science and, where appropriate, more broadly.

Your response is limited to 4,500 characters including spaces and special characters.

I.2. Prime Minister's Prize for Innovation

Assessment criterion 1

Demonstrated commercialisation through innovation (10 points)

Demonstrate this by identifying:

- a. the key research and development efforts involved in innovatively translating scientific knowledge into a commercially available product, process or service that has had substantial economic, social and, where relevant, environmental benefits to Australia.
- b. the research and innovation pathway to the final product, process or service and its successful commercialisation, including:

- the roles and contributions of those involved
- any patents granted or applied for.

For team nominations also describe:

- each member's contribution to the development of the innovation and its commercialisation
- the benefits of the collaboration
- why the prize should be awarded jointly.

Your response is limited to 4,500 characters including spaces and special characters.

Assessment criterion 2

Demonstrated value and benefit to Australia (10 points)

Demonstrate this by identifying:

- a. the direct and indirect economic, social and, where relevant, environmental benefits of commercialisation to Australia, such as:
 - capital investment and employment outcomes for Australia
 - the value of sales
 - tax revenues
 - royalty streams to the host research organisation
 - new partnerships and synergies
 - the value of its public good.
- b. other benefits of the innovation process such as:
 - pathways for further research and development on both the commercialised product, process or service and other potential outcomes
 - the number of PhD students involved in the research programs
 - any unexpected outcomes realised through the innovation and product, process or service development processes.

Your response is limited to 4,500 characters including spaces and special characters.

J. Attachments

J.1. Achievement statements

You must attach statements written by your two supporters that independently address the relevant assessment criteria outlined in the [grant opportunity guidelines](#).

Each statement should be:

- on the **[template provided on business.gov.au](#)**, observing the applicable character limit. For supporters statements up to 6000 characters each including spaces and special cases.
- on the letterhead of the author's organisation and specify their position within the organisation
- a searchable document that has optical character recognition (OCR) or is saved as .docx.

Use of an electronic signature will allow the statement to remain an OCR searchable document.

If the supporter does not have an electronic signature available, and cannot provide an OCR searchable statement, you must also email a signed and scanned version of the statement to the pmprizes.admin@industry.gov.au mailbox.

J.2. Supporter Statement 1

Supporter Statement 1

Statement must be saved using the name of the nominee in the format lastname_firstname_supp1.

Files must be smaller than 2.0 MB, and be one of the following types: docx, rtf, pdf, xlsx, csv, jpg, jpeg, png, gif.

J.3. Supporter Statement 2

Supporter Statement 2

Statement must be saved using the name of the nominees in the format lastname_firstname_supp2.

Files must be smaller than 2.0 MB, and be one of the following types: docx, rtf, pdf, xlsx, csv, jpg, jpeg, png, gif.

J.4. Publications

You must provide links to up to four peer reviewed publications or patents that best describe the nominees' achievement. You must attach the publications or patents where they are not freely available online.

Publication 1

If you are attaching a publication, please enter 'Attached' into the text box.

Publication 2

If you are attaching a publication, please enter 'Attached' into the text box.

Publication 3

If you are attaching a publication, please enter 'Attached' into the text box.

Publication 4

If you are attaching a publication, please enter 'Attached' into the text box.

Publication upload

Publications

*Publications must be saved using the name of the nominee in the following format:
lastname_firstname_pub1, lastname_firstname_pub2, etc.*

Files must be smaller than 2.0 MB, and be one of the following types: docx, rtf, pdf, xlsx, csv, jpg, jpeg, png, gif.

J.5. List of published articles/books

Attach a list of published articles and/or books directly relevant to the nominees' achievement.

Where the nominees are joint authors, the citation should note if the nominee were the principal authors or not. For team prizes, the papers must be co-authored by the majority of the team.

Published articles/books

*Publications must be saved using the name of the nominee in the following format:
lastname_firstname_list.*

Files must be smaller than 2.0 MB, and be one of the following types: docx, rtf, pdf, xlsx, csv, jpg, jpeg, png, gif.

J.6. Evidence of Australian citizenship or permanent residency

Provide evidence of the nominees' Australian citizenship or permanent residency.

The evidence must be provided in the format lastname_firstname_cpr.

Is your document certified?

This attachment must be certified. For further information refer to business.gov.au and the [Glossary in the grant opportunity guidelines for a definition and list of authorised certifiers](#)

yes no

J.7. Nominee Declaration

Upload the signed Nominee Declaration using the template provided on business.gov.au.

Nominee declaration

*This declaration must be provided using the name of the nominee in the following format:
lastname_firstname_declaration.*

K. Nomination finalisation

You must answer the following questions and add any supporting documentation required.

K.1. Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.

If yes, describe the perceived or existing conflicts of interest.

Your response is limited to 750 characters including spaces and does not support formatting.

If yes, describe how you anticipate managing this conflict.

Your response is limited to 750 characters including spaces and does not support formatting.

K.2. Program feedback

Your responses help us improve the design and delivery of programs. They will not affect the assessment or outcome of this application.

How did you hear about the grant opportunity?

You must select from a drop-down menu.

Did you read the grant opportunity guidelines?

You must select from a drop-down menu.

How useful were the guidelines in completing your application?

We welcome any additional feedback on the guidelines.

Your response is limited to 750 characters including spaces and does not support formatting.

How satisfied were you with the process of applying for this grant?

You must select from a drop-down menu.

We welcome any additional feedback on the application process

Your response is limited to 750 characters including spaces and does not support formatting.

L. Declaration

In order to submit your application you will be required to agree to the following declaration.

L.1. Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science and Resources (the department) will use the information I provide in accordance with the following:

- [Australian Government Data and Digital Strategy](#)
- [Commonwealth Grants Rules and Guidelines](#)
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

L.2. Nominator declaration

I declare, as the nominator or on behalf of the nominator, that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare, as the nominator or on behalf of the nominator, that to the best of my knowledge, the person I am nominating has not taken any actions that will bring the Prizes, the department or the Australian Government into disrepute.

I declare that the information contained in this nomination together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the nomination process, consult with other government agencies, including state and territory government agencies, about the nominator's claims and may also engage external technical or financial advisors to advise on information provided in the nomination.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this nomination being communicated to the department in electronic form.

I acknowledge that if the department is satisfied that any statement made in a nomination is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding a nomination from further consideration; withdrawing an offer of funding; using the information contained in the nomination for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the nominee and acknowledge that this is the equivalent of signing this nomination.

Sample