



**Australian Government**

**Department of Industry, Science and Resources**

**Department of Climate Change, Energy,  
the Environment and Water**

## Sample application form

### Reefwise Wetlands Program

This document shows the questions included in the online application form for this Reefwise Wetlands Program. It will help you prepare your responses and the mandatory attachments you need before you apply online.

# Instructions

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The online form captures the information required by the department to assess and manage your application for services and funding.

The first page of the application page contains the following instructions.

## Internet browsers supported by the portal

We recommend that you use the following browsers for optimum functionality:

- On Windows: The latest versions of Mozilla Firefox, Google Chrome and Microsoft Edge
- On Mac: The latest versions of Safari and Google Chrome

## Selecting a program

On the following page you must enter your details and then select the program you are applying for.

## Are you eligible to apply?

Before you start your application, you must answer some questions to self-assess whether you are eligible to apply.

## Completing your application

The application consists of separate pages, shown in a navigation menu on the left hand side of the portal page. You can navigate between pages using the menu or the buttons at the bottom of each page.

A warning message may appear if you have not completed all of the mandatory questions or if there is an issue with information you have entered. If a question is not mandatory it will be clearly marked – Optional.

## Saving your responses

Once you start your application, you can save your changes at any time by using the Save button.

**To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.**

You must use the Save and Continue button to validate the information on each page. A tick indicates a validated page.

You can modify saved responses up until you submit your application.

## Participants

Once you start your application, you may invite others to assist, via the application summary page. To do this:

- select the Application summary link at the top of the page
- select the Participants button
- enter the details.

An email will be sent to the participant inviting them to access the application.

## Saving with multiple participants

If more than one participant is working on your application at the same time you cannot save simultaneously. You should coordinate your entries to prevent losing your work.

## **Submitting your application**

You must complete every page of the application before you can submit.

You must also read and agree to the declaration which advises you of your responsibilities.

Check all your answers before you submit your application. After you submit, it will no longer be editable.

## **Getting help**

If you require further assistance completing your application, [contact us](#) by email or web chat or on 13 28 46.

Sample

## A. Program selection

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Before you start your application, we need to first identify what type of entity is applying.

*Some programs we offer allow entities without an ABN to apply. The form is designed to accommodate these entities. However for this grant opportunity, an ABN is mandatory. If you do not have an ABN this grant opportunity will not appear in the program selection at the bottom of the first page and you will not be able to continue.*

If you are a trustee applying on behalf of a trust we will need details of both the trust and trustee.

Before you start you should have the following details ready if they are applicable to you.

- Australian Business Number (ABN)

### A.1. Program selection

You must select from a drop-down menu the program that you are applying for. If you have been provided with an Invitation code, you will be able to enter it here which will select the program for you.

- Field 1 select – Reefwise Wetlands Program
- Field 2 select – Reefwise Wetlands Program

*When you have selected the program, the following text will appear.*

This grant opportunity will run over 6 years from 2024-25 to 2029-30.

The grant opportunity will contribute to the Reef Trust Outcome. Up to \$50 million is available for this grant opportunity.

The objectives of the program are to:

- implement on ground activities to rehabilitate, restore, and/or modify wetland and riparian systems at large-scales, targeting poor water quality in Reef catchments, to maximise water quality improvements.
- apply a whole of system, values-based approach to projects that will recognise, measure and optimise the co-benefits associated with the rehabilitation, restoration, and/or modification of wetland and riparian systems as part of a treatment train approach within catchments of the Reef.

The maximum grant amount is \$19.75 million and the minimum is \$5 million.

You should read the [grant opportunity guidelines](#) and [sample grant agreements](#) before filling out this application. We recommend you keep the guidelines open as you are completing your application so you can refer to them when providing your responses.

You may submit your application at any time up until 5.00pm AEST on 23 May 2025. Please take account of time zone differences when submitting your application.

*To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.*

*If more than one participant is working on your application at the same time you cannot save simultaneously. You should coordinate your entries to prevent losing your work.*

## B. Eligibility

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We will ask you the following questions to establish your eligibility for the Reefwise Wetlands Program grant opportunity.

*Questions marked with an asterisk are mandatory.*

Select which type of entity your organisation is:

- an entity, incorporated in Australia
- an Aboriginal and Torres Strait Islander Corporation registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth)
- an incorporated association
- an incorporated not for profit organisation
- a publicly funded research organisation (PFRO)
- an Australian local government agency or body
- an Australian state/territory government agency or body
- a Corporate Commonwealth entity (CCE).
- none of the above.

*You must select one of the eligible options from a drop down menu to proceed to next question.*

Will your project be located in the [Great Barrier Reef Coast Marine Park](#), the Great Barrier reef Natural Resource Management regions or habitats/ecosystems within the [Great Barrier Reef Catchments](#)?

*You must answer yes to proceed to next question.*

Are you the landowner and/or land manager of the land where the project will take place?

If you are not the landowner and/or land manager, can you identify the landowner(s) and/or land manager(s) of the land where the project will take place and do you have their consent to undertake the project on this land?

*You must answer yes to one of these questions to proceed to next question.*

Do you have a detailed Project Plan as defined in section 7.1 of the grant opportunity guidelines?

*You must answer yes to proceed to next section.*

## C. Applicant address

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### C.1. Applicant street address

You must provide your street address.

*When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.*

### C.2. Applicant postal address

You must provide your postal address.

*When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.*

Sample

## D. Key contacts

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You must provide the details of a primary contact for your application.

The primary contact is the person authorised to act on behalf of the applicant and we send all email correspondence to this person. If you are not the primary contact, we will send an email to this person to invite them to register as a participant in the application. It is important that they register, or our emails will not be received. We recommend you let them know this.

If these details change, inform us as soon as possible so emails can be redirected.

*If this application is successful, the primary contact will also need to nominate an authorised signatory to accept an agreement with the Commonwealth. The primary contact will not be able to accept an agreement unless they invite themselves to be the authorised signatory as well.*

### Primary contact

- Title (optional)
- Given name
- Family name
- Phone number
- Email address
- Relationship to applicant

### Authorised signatory

- Title (optional)
- Given name
- Family name
- Phone number
- Email address

## E. About your organisation

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*We collect the following data from all applicants. We use this data to better understand your organisation and to help us develop better policies and programs.*

### E.1. Latest financial year figures

*Values must be that of the entity applying (the 'applicant'), regardless of whether the entity belongs to a consolidated group for tax purposes.*

*These fields are mandatory and entering \$0 is acceptable if applicable for your organisation.*

*All values must be whole numbers. For example:*

*6.5 months should be presented as 7 months*

*\$2 million should be presented as \$2,000,000.*

- Has your organisation existed for a complete financial year?
- If yes, what was the latest financial year completed?
- If no, enter the number of months completed in the financial year to date.

Provide the following figures for the financial year you have entered above.

- Sales revenue (turnover)

*Total revenue from the sale of goods and services, as reported in your organisation's Business Activity Statement (BAS).*

- Export revenue

*Total revenue from export sales, as reported in your organisation's Business Activity Statement (BAS).*

- R&D expenditure

*Expenditure on research and development, i.e. creative work undertaken on a systematic basis in order to increase the stock of knowledge, including knowledge of humankind, culture and society, and the use of this stock of knowledge to devise new applications.*

- Taxable income

*Taxable income or loss as per your organisation's income tax return form.*

- Number of employees including working proprietors and salaried directors (headcount)

*Number of individuals who are entitled to paid leave (sick and holiday) or generate income from managing your organisation. This should include working proprietors and salaried directors.*

- Number of independent contractors (headcount)

*Number of individuals engaged by your organisation under a commercial contract (rather than an employment contract) to provide employee-like services on site.*

### E.2. ANZSIC code

Provide the Australian and New Zealand Standard Industrial Classification ([ANZSIC](#)) details for your organisation from a drop-down menu:

- your organisation's main revenue earning ANZSIC division.
- your organisation's main revenue earning ANZSIC class.



### **E.3. Indigenous organisations**

Is your organisation Indigenous owned?

*An organisation is considered Indigenous owned where at least 51% of the organisation's members or proprietors are Indigenous.*

Is your organisation Indigenous controlled?

*An organisation is considered Indigenous controlled where at least 51% of the organisation's board or management committee is Indigenous.*

Sample

## F. Project information

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On this page you must provide the detailed information about your proposed project.

*If your application is successful, we will publish some grant details on [GrantConnect](#) and other government publications. Published details include:*

- *name of the grant recipient*
- *a project title*
- *a brief project description and its intended outcome*
- *amount of grant funding awarded.*

### F.1. Project title and description

Provide a project title.

*Your response is limited to 75 characters including spaces and does not support formatting.*

Provide a brief project description for publication.

*Your response is limited to 750 characters including spaces and does not support formatting.*

*Ensure your project description focuses on your project's key activities and outcomes. Outline what it is you are going to do and how these activities will improve water quality within the Great Barrier Reef.*

### F.2. Detailed project description and key activities

*This information will be included in your grant agreement if your application is successful.*

Provide a detailed description of your project and key activities.

*Your response is limited to 5000 characters including spaces and does not support formatting.*

*Describe in detail what your project involves. What activities are involved and how are you going to implement them?*

*You must also provide a project plan which you should attach later in your application. Refer to section 7.1 of the grant opportunity guidelines for the requirements of the project plan.*

### F.3. Project outcomes

*This information will be included in your grant agreement if your application is successful.*

Provide a summary of the expected project outcomes.

*Your response is limited to 5000 characters including spaces and does not support formatting.*

*What result do you anticipate in undertaking this project? Explain how this will help deliver on Reef Trust Outcomes.*

### F.4. Landowners

*You must provide the business name of all landowners or land managers for all project locations. If the applicant entity is a landowner or land manager, they should be included.*

*If there are multiple project locations, note the location number against the relevant owner. You must provide a letter of authority to undertake the project from all landowners or land managers later in the application.*

Provide the name/s of the landowner/s or land manager/s where your project/s will take place.

## **F.5. Project duration**

*Your project must be completed in line with the dates provided in the grant opportunity guidelines.*

*The start and end dates you enter here will determine the financial years in the project budget.*

*The project length will be calculated by the start and end dates you enter.*

- Estimated project start date (01/06/2025)
- Estimated project end date (31/03/2030)
- Estimated project duration (in months)

## **F.6. Project milestones**

Provide measurable milestones you will reach while undertaking your project. You may add up to 10 milestones.

*The milestone start and end dates must be within the project start and end dates.*

- Milestone title

*Your response is limited to 100 characters including spaces and does not support formatting.*

- Milestone description

*Your response is limited to 750 characters including spaces and does not support formatting.*

*Explain what you plan to achieve at this point in your project. Include details of key activities occurring by this stage.*

*If your project is successful, we will assess your progress according to agreed measurable milestones.*

- Estimated start date
- Estimated end date
- Expenditure estimate for each milestone

## **F.7. Project location**

You must provide the address where your project will be undertaken and the estimated percentage of project value expected to be undertaken at that site. If you have multiple sites you must add the address of each site.

*Please provide the latitude and longitude coordinates of your project site..*

- Project site address
- Estimated percentage of project value expected to be undertaken at site

## F.8. Mapping Tool

You must use the mapping tool to draw (or upload) one or more shapes (polygons) to reflect the location of your project activities.

Follow the instructions in the user guide to complete your project mapping noting:

- the mapping tool will open in a new browser tab
- save your application form prior to completing the mapping tool to avoid losing your content
- be as accurate as you can and focus on the area(s) of on-ground activity
- your map polygon(s) are not automatically linked to your application. To link them to your application, you need to click the 'Save Mapping' button and then copy the generated mapping link using the blue "Copy" button and paste this into the text entry box below. We recommend you keep a copy of this mapping link for your own reference. Note that this link is not what is displayed in your browser address bar
- once you have saved your mapping, you will need this generated mapping link to return to your mapping to make further edits. Using the link above will open a new, empty map
- to return to this application form, click on 'Save Mapping' in the mapping tool and then click the browser tab for your application form

## F.9. Disclosure of financial penalties

Have any of your board members, management or persons of authority been subject to any pecuniary penalty?

*A pecuniary penalty is a monetary penalty that can be civil, criminal or administrative, imposed by a Commonwealth, state, or territory court or entity.*

If yes, provide details of the penalty.

*Your response is limited to 750 characters including spaces and does not support formatting.*

## G. Project partners

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Provide details about all project partners.

*For details about project partners and their contributions refer to section 7.2 of the grant opportunity guidelines.*

*You must have a formal arrangement in place with all parties prior to execution of the grant agreement.*

If a project partner is a trustee applying on behalf of a trust we will need details of both the trust and trustee.

You must provide:

- Australian Business Number (ABN) where applicable
- Other registration number where applicable
- Business address
- Postal address
- Project partner letter of support attached.

*Details required in the letter of support are outlined in section 7.2 of the grant opportunity guidelines.*

## H. Project budget

### H.1. Eligible expenditure

Provide a summary of your eligible project expenditure over the life of the project.

- *Registered for GST - enter amounts exclusive of GST.*
- *Not registered for GST – enter amounts inclusive of GST.*

*We only provide grant funding based on eligible expenditure. Refer to the guidelines for guidance on eligible expenditure.*

*The financial years displayed are determined by your project start and end dates. You should confirm the project duration before providing your eligible expenditure.*

*You must attach a detailed project budget later in the application form.*

	Head of expenditure	Financial Year	Total
			\$
	Labour		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Contract		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Equipment Hire		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Materials		\$

	<b>Head of expenditure</b>	<b>Financial Year</b>	<b>Total</b>
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Research and reporting		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Domestic travel Maximum 5% of total eligible expenditure		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Administrative support Maximum 10% of total eligible expenditure		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Training		\$
		2025/26	\$
		2026/27	\$

	Head of expenditure	Financial Year	Total
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Independent audit report Maximum 1% of total eligible expenditure		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Promotional activity Maximum 1% of total expenditure		\$
		2025/26	\$
		2026/27	\$
		2027/28	\$
		2028/29	\$
		2029/30	\$
	Total project expenditure		\$

Financial year	Costs
2025/26	\$
2026/27	\$
2027/28	\$
2028/29	\$
2029/30	\$
Total project expenditure	\$

Details of 'Other' eligible expenditure.

*Your response is limited to 750 characters including spaces and does not support formatting.*



## H.2. Grant amount sought

Enter the grant amount sought. We will add GST to this where applicable.

*The minimum grant amount under this grant opportunity is \$5,000,000.*

*The maximum grant amount under this grant opportunity is \$19,750,000.*

## H.3. Contributions

*Are you as the applicant providing any contributions?*

*If yes, you must provide a description for all contributions. You should detail whether your contribution is sourced from cash flow, loans, equity etc.*

You will need to provide the following information for all contributions:

- Name of contributor
- Contribution type
- Financial year
- Amount
- Description

*Contributions are divided into the following types*

- *Cash*
- *In-kind*

Contribution type	Financial year	Amount	Description
		\$	
		\$	
		\$	
Total		\$	

**Contributor name**

*Provide name of contributor/s. A table must be completed for each contributor.*

**Is this government funding?**

Contributors are divided into the following types:

- Applicant contribution
- Other government contributions
- Third party contribution

# I. Assessment criteria

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We will assess your application based on the weighting given to each criterion and against the indicators listed beneath each criterion. We may only consider funding applications that score at least 50 per cent against each assessment criterion.

The amount of detail and supporting evidence you provide should be commensurate with the project size, complexity and grant amount requested. You should define, quantify and provide evidence to support your answers.

## I.1. Assessment criterion 1 (30 points)

*Your response is limited to 5000 characters including spaces and does not support formatting.*

### Alignment with the program objectives and outcomes

You should demonstrate this by identifying how your project will:

- **Strategic Alignment:** support the delivery of the Reef Trust Outcomes Reef 2050 Long-Term Sustainability Plan, and Reef 2050 Wetlands Strategy
- **Project Scale and Connectivity:** maximise water quality improvements for the Reef by rehabilitating, restoring and/or modifying large-scale wetlands and riparian systems, or reinstatement of wetlands in areas that were previously wetlands. Applications should include multiple, interlinked on-ground interventions and demonstrate how these interventions are part of a treatment train and targeted to address sources of poor water quality in Great Barrier Reef catchments
- **Water Quality Outcomes:** produce tangible, and measurable water quality improvements, contributing to the Reef 2050 Water Quality Improvement Plan water quality targets by utilising wetland and riparian systems to process priority pollutants including dissolved inorganic nitrogen (DIN), pesticides and fine sediment in strategic locations across Great Barrier Reef catchments, including how water quality improvements will be measured.

## I.2. Assessment criterion 2 (30 points)

*Your response is limited to 5000 characters including spaces and does not support formatting.*

### Co-benefits and Site Maintenance

You should demonstrate this by identifying how your project will:

- **Co-benefits:** apply a whole of system values-based approach, including stakeholder engagement and the leveraging of wetland and riparian system rehabilitation, restoration and/or modification activities, to recognise, measure and optimise co-benefits, and demonstrate how co-benefits will be measured
- **Alignment with other Reef water quality programs:** align with and/or contribute to and/or leverage other Great Barrier Reef water quality programs, including, but not limited to the [Landscape Repair Program](#), the [Reef Coastal Restoration Program](#), the [Reefwise Farming Program](#), and the [Queensland Wetlands Program](#)
- **Ongoing Maintenance:** address project legacy, including any anticipated ongoing maintenance and monitoring costs and a funding strategy to manage these that may involve co-contribution and the adoption of innovative funding models such as credit schemes.

To support your response to this criterion, you must attach a plan for the maintenance of the system into the future, including how you propose this will be funded.

### **I.3. Assessment criterion 3 (40 points)**

*Your response is limited to 5000 characters including spaces and does not support formatting.*

#### **Project Management – capacity, capability and resources to deliver the project**

You should demonstrate this by identifying:

- Your track record of successfully managing similar projects
- Your access to personnel with the right skills and experience in delivering your project activities
- How you will manage the project including identifying and obtaining all necessary approvals, permits and licences, your project scope, a comprehensive project budget showing all income sources including details of any co-investment and in-kind contributions, risk analysis and management, governance structure and an engagement plan including Traditional Owners and stakeholders
- Your monitoring and evaluation framework, including project timeline, proposed measures/indicators of success and targets linked to objectives and outcomes of the project, and how this information will be used to assess, adapt and report progress.

To support your response to this criterion, you must attach a detailed project plan as outlined in section 7.1 of the grant opportunity guidelines.

## **J. Bank account details**

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### **J.1. Bank account details**

If your application is successful, we will need to set up a payment process to pay your grant. We need your bank account details to do this. If your application is not successful we will not process these details.

We can only pay grant funding to the applicant organisation who, if successful, will be party to a grant agreement with the Commonwealth. You must provide bank account details for this organisation.

### **J.2. Account details**

*All payments are in AU\$ and must be made into an account with an Australian financial institution.*

Account name

BSB

Account number

### **J.3. Payment contact**

*We will send the payment remittance advice to this person. All other notifications are sent to the primary contact.*

Title (optional)

Given name

Family name

Email address

Phone number

Sample

## K. Application finalisation

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You must answer the following questions and add any supporting documentation required.

### K.1. Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

*Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.*

If yes, describe the perceived or existing conflicts of interest.

*Your response is limited to 750 characters including spaces and does not support formatting.*

If yes, describe how you anticipate managing this conflict.

*Your response is limited to 750 characters including spaces and does not support formatting.*

### K.2. Additional information

Attach additional supporting documentation here. You should only attach documents that we have requested or you have referred to in your application.

*The total of all attachments cannot exceed 20 MB.*

*Individual files must be smaller than 2.0MB, and be one of the following types: docx, rtf, pdf, xlsx, csv, jpg, jpeg, png, gif.*

*Filenames should only include letters or numbers and should be fewer than 40 characters.*

Project Plan

*Detailed project plan (refer to section 7.1 of the grant opportunity guidelines for further information)*

Assessment criteria evidence

*Evidence that supports your assessment criteria responses, including a plan for the maintenance of the system into the future and how it will be funded*

Landowner consent

*Written consent to undertake the project from landowners or land managers for works on land not owned or managed by the applicant*

Entity incorporation status

*Evidence of entity incorporation status*

Entity's not-for profit status

*Evidence of entity's not-for profit status (where applicable)*

### K.3. Program feedback

*Your responses help us improve the design and delivery of programs. They will not affect the assessment or outcome of this application.*

How did you hear about this grant opportunity?

*You must select from a drop-down menu.*

Did you read the grant opportunity guidelines?

*You must select from a drop-down menu.*

If yes, how useful were the guidelines in completing your application?

We welcome any additional feedback on the guidelines.

*Your response is limited to 750 characters including spaces and does not support formatting.*

How satisfied were you with the process of applying for this grant?

*You must select from a drop-down menu.*

We welcome any additional feedback on the application process

*Your response is limited to 750 characters including spaces and does not support formatting.*

Sample

## L. Declaration

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In order to submit your application you will be required to agree to the following declaration.

### L.1. Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science and Resources (the department) will use the information I provide in accordance with the following:

- [Australian Government Data and Digital Strategy](#)
- [Commonwealth Grants Rules and Principles](#)
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

### L.2. Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the grant agreement, privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/ management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the applicant and any project partners are not listed on the [National Redress Scheme](#) list of institutions, where sexual abuse has occurred, that have not joined or signified their intent to join the Scheme.

I declare that the applicant is not named by the [Workplace Gender Equality Agency](#) as an organisation that has not complied with the *Workplace Gender Equality Act 2012*.

I confirm that the applicant, project partners and associated activities are in compliance with current [Australian Government sanctions](#).

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I understand that the applicant is responsible for ensuring that it has met relevant state or territory legislation obligations related to working with children, and that any person that has direct, unsupervised contact with children as part of a project under this grant opportunity, has undertaken and passed, a working with children check, if required under relevant state or territory legislation. The applicant is also responsible for assessing the suitability of people I engage in this project to ensure children are kept safe.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true