

**Tradex - Application for Reconsideration of Certain Decisions under Section 39 of the *Tradex Scheme Act* 1999**

Protecting your confidential information is important to us. Tradex Scheme applicants and order holders should be aware that public disclosure of information could occur if the release of the information is required by law. This may happen, for example, if the department is required to respond to a resolution of the Parliament or order of a court. The confidentiality of information provided is protected by relevant provisions in the *Public Service Act 1999*, the Public Service Regulations, the *Privacy Act* 1988, and the *Criminal Code*, as well as general law.

More information is available in the Tradex Information Guide

**Before you complete this form**

**Decisions subject to review**

A person may apply to the Secretary, Department of Industry, Science and Resources **within 28 days** after the day on which the notice of the decision was given to the person, for a reconsideration of the following decisions:

1. A decision by the Secretary to refuse an application wholly or partly for a Tradex order under section 11 of the *Tradex Scheme Act 1999* (the Act)
2. A decision by the Secretary to refuse an application wholly or partly for a variation of a Tradex order under section 13 of the Act
3. A decision by the Secretary to suspend a Tradex order, under section 17 of the Act
4. A decision by the Secretary to revoke a Tradex order, under section 19 or 19A of the Act.

The application must be made in accordance with this approved form.

The Secretary must decide, not later than 28 days after the day on which the application for reconsideration is lodged, whether to affirm the original decision or to substitute any other decisions that the Secretary might have made.

Business / Applicant Information

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| **1.** | Tradex Application/Order Number | | | | | | | | | | | Name of Applicant |
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|  |  |  |  |  |  |  |  |  |  |  | Legal/registered name or sole trader | |

|  |  |
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|  | ABN |
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Reason for Reconsideration of Decision

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **2.** | Decision to be reviewed for the following reason: (Please mark the appropriate box) | | | | | | |
|  | | a) Section 11 – Application for a Tradex order |  |  |  |  | |
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|  | | b) Section 13 – Application for variation of a Tradex order |  |  |  |  | |
|  | |  |  |  |  | |
|  | | c) Section 17 – Suspension of a Tradex order |  |  |  |  | |
|  | |  |  |  |  | |
|  | | d) Section 11 – Revocation of a Tradex order |  |  |  |  | |
|  | |  |  |  |  | |
| **3.** | Please set out why you are requesting the reconsideration of decision. If one of the reasons has previously been considered, you must include the reason in your response below.  You can also attach other information to support your request such as documents or other records.  If you need more space for your response, please submit the information as a word document and include it with this form. | | | | | | |
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Declaration

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| **4.** | | Has this form or attachments been completed by an entity external to the applicant (e.g., consultant, lawyer, broker, accountant)? | | | | | | | | | | | | | | | | | | | | |
|  | | Yes Go to the next question | | | | | |  | | No  Go to question 7 | | | | | |  | | |  | | | |
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| **5.** | | Is the external entity authorised to represent the applicant? | | | | | | | | | | | | | | | | | | | | |
|  | | Yes  (Please attach a copy  with this form) | | | | | |  | | No  Go to Question 7 | | | | |  | | | |  | | | |
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| **6.** | | What is the external entity’s ABN and legal/registered name? | | | | | | | | | | | | | | | | | | | | |
|  | | Entity ABN | | |  | | | | | | Legal/Registered  Name | | | |  | | | | | | |  |
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| **7.** | | I declare that:   * the above information provided in this form, together with any attached statement or schedule is true, correct and accurate in all material particulars. * I understand that I may be requested to provide further clarification or documentation to verify the information supplied in this form. * I understand that the giving of false or misleading information is a serious offence. | | | | | | | | | | | | | | | | | | | | |
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|  | **Signatory’s position** | | | | | | | | | | |  |  | | | |  | |  | | | |
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|  |  | | Chief Executive Officer | | | |  | | Financial Controller / Accountant | | |  | Company Secretary | | | |  | | Partner | | | |
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|  |  | | Company Secretary | | | |  | | Partner | | |  | Director | | | |  | | Other Specify below ⇩ | | | |
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|  | **Print name of signatory** | | | | | | | | | | | | | **Signature** | | | | | | | | |
|  | Title | | | Given name/s | | | | | Family name (surname) | | | | |  | | | | | | | | |
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|  |  | | | | | | | | | | | | | Day | | | | Month | Year | |  |