

### **Board/ CEO approval letter**

You may use the following page as a template letter to confirm board/management support for your project. You may provide an alternate letter but the information and the confirmation must be as provided in this letter.

You should provide this letter on your organisation letterhead.

If your organisation has a Board of Management, a signature from the Managing Director representing the board is required. If you do not have a board, the Chief Executive Officer should sign this letter.

This letter should be uploaded onto our portal as part of your application.

AusIndustry  
Department of Industry, Science, Energy and Resources  
GPO Box 2013  
Canberra ACT 2601

To the Program Manager

### Support for AI and Digital Capability Centres project

This letter confirms board/ management support for the AI and Digital Capability Centres project outlined as follows:

Applicant organisation name	
Application reference number	
Project name	

I confirm that this organisation can complete the project and meet the cost of the project not covered by grant funding.

This organisation will work with all other project partners in the group to successfully complete the project. The roles/responsibilities this organisation will undertake, and the resources it will contribute to the project (if any) are:

- *[Insert brief details of key eligible activities your organisation will undertake on the project, how you will work the lead organisation/other project partners, and what resources (if any, in addition to the eligible cash and/or in-kind contribution) it will contribute]*

Following is an outline of the relevant experience and/or expertise this organisation will bring to the group:

- *[Insert details]*

The nominated management level contact officer for this project is:

- *[Insert details]*

Signature .....

Name	
Position title	
Date	