



Australian Government
Department of Industry, Science,
Energy and Resources

Business

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Cooperative Research Centres Round 22 - Stage 2 Application

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Instructions

About the Cooperative Research Centres Program

The Cooperative Research Centres (CRC) Program aims to improve the competitiveness, productivity and sustainability of Australian industries, especially where Australia has a competitive strength, and in line with government priorities. The Program will foster high quality research to solve industry-identified problems through industry-led and outcome-focused collaborative research partnerships between industry entities and research organisations. The Program aims to encourage and facilitate small and medium enterprise (SME) participation in collaborative research.

Compliant CRC applications are considered in two stages on merit and against all other CRC applications at each stage. At Stage 1 the applicant provides a statement of claims against the assessment criteria and a description of the proposed research programs and submits partner declarations. Successful Stage 1 applicants are invited to submit a Stage 2 application. The Stage 2 process requires the applicant to provide a written application and present their CRC proposal at an interview with the CRC Advisory Committee.

Your Stage 2 application involves providing:

- a response to address feedback from the CRC Advisory Committee on your Stage 1 application. This includes addressing the Committee's feedback on your responses to the assessment criteria and detailing any changes between your Stage 1 and Stage 2 applications
- comprehensive detail of the intended project activities and research milestones (milestone spreadsheet attachment)
- a comprehensive budget including project partner contributions (Financial Spreadsheet attachment)
- a completed Impact Tool (separate SmartForm)
- details of key staff including roles, responsibilities and experience.

Completing an application provides no assurance or guarantee of receiving funding assistance.

Before you apply

Please read and understand the [CRC Program Round 22 Grant Opportunity Guidelines](#) and the [grant agreement template](#) before completing an application in order to understand the application and assessment process. Further information on the program and how to apply can be found in the [Frequently Asked Questions](#) and [CRC factsheets](#).

Applicants should clearly address all matters raised in the feedback provided by the Committee on the Stage 1 application. Applicants have the opportunity in this Stage 2 process to further demonstrate the need for funding.

Completing this form

The Stage 2 application form includes the following sections:

- Instructions
- Eligibility
- Project Details - response to any Stage 1 feedback and any changes since Stage 1
- Key Personnel – details of key staff including roles, responsibilities and experience
- Partners and Third Parties - additional partners you have added since Stage 1 or for changes in commitments from Stage 1 partners – all partners added/changed at Stage 2 will need to supply a Partner Declaration for their commitments (as numerated in the Financial Data Spreadsheet). Do not copy details of partners provided in Stage 1 if they have not changed.
- Supporting Documentation – Financial Data Spreadsheet, milestone spreadsheet, signed Partner Declarations (for new and updated partner contributions) and a completed Impact Tool (separate SmartForm)
- Contact Details
- Applicant Declaration

All questions marked with an asterisk (*) are mandatory fields. Once all mandatory fields are completed correctly and the application is complete, the form can be submitted.

Character limits are firm. The character count is displayed below most text fields. The character count includes

spaces and returns as characters and formatting may also affect the character count. Therefore, please ensure you only use plain, unformatted text. Ensure you use the character limits wisely and write a concise response to directly answer the questions covering any additional guidance provided.

Partners are required to make contributions to the CRC and must provide a Partner Declaration to be attached at the Supporting Documentation section of the form. The declarations must be submitted in the format provided and not amended in any way. The declaration must match the levels of contributions specified for each partner in the Financial Data Spreadsheet. Stage 2 Partner Declarations are only required where a partner declaration matching their proposed contributions was not provided at Stage 1 (ie new partners, changed contribution amounts).

You can find, at business.gov.au/crc#program-documents, the Partner Declaration template; factsheets; the Financial Data Spreadsheet template, milestone spreadsheet template and link to the Impact Tool SmartForm.

Disclosure of personal and confidential information

The Commonwealth's use and disclosure of your information (provided in this application or otherwise) is set out in the [CRC grant opportunity guidelines](#). For further information regarding the Department of Industry, Science, Energy and Resources' (the department's) obligations in accordance with the *Privacy Act*, refer to the Department's [Privacy Policy](#).

Important information

Save regularly. **A new form will expire after 8 hours if not saved.** Click the "Save for Later" button regularly while completing this form to ensure the information entered is saved. Saved forms will be retained for a maximum of 30 days. If you do not save or submit your form within this timeframe, you will need to start a new form.

This form has a tracking code displayed in the top right corner. Please make a note of this tracking code for your records. The tracking code is required to reopen your saved form and you will need to provide this code if you require assistance with your form. The tracking code is case sensitive so must be noted exactly as it is displayed.

Do not use your internet browser's 'back' or 'refresh' button as this will cause the form to close and any unsaved information will be lost. Navigate between sections of the form by using the tabs at the top of the form or by clicking 'Continue' or 'Go Back' at the bottom of each page. Due to the large amount of data collected in the form you may experience an increase in loading time between sections due to background processes the form needs to run. If you are experiencing difficulties adding your partners to the form please contact us on [13 28 46](tel:132846) or at business.gov.au.

How to check all mandatory fields (*) are completed. The '**Check Form for Submission**' button at the end of the final section will check all mandatory fields have been completed. All questions marked with an asterisk (*) are mandatory fields. You can click the '**Check Form for Submission**' button at any time to check the form's completeness. Once all mandatory fields are completed correctly and the application is complete, the form can be submitted. Please leave plenty of time before submission to populate incomplete information.

Form tracking code and sharing the form

Your form has a unique tracking code which is displayed at the top of the page at each section. Please make note of your tracking code. The form can be viewed by more than one person by sharing the form's unique tracking code however, the form can only be used by one person at any one time. If multiple users access the form at the same time, any information entered may be lost. Sharing the tracking code increases the risk of losing unsaved information. Only one person at a time, has permissions for the application form. The last person who accessed the form has the saving permission. It is best to close the form and your browser before someone else opens the form. If the form is shared, it is recommended that the form is saved regularly.

Saved forms will be retained for a maximum of 30 days only. If you do not save or submit your form within this timeframe, the application form is deleted and you will need to start a new form.

Google Places

The Address search fields in this form use Google Places to help fill in the address details. By using this feature you agree to be bound by [Google's Terms of Service](#) and are subject to [Google's Privacy Policy](#).

Getting help

If you require assistance completing this application form, refer initially to the [CRC Factsheets](#) and the [CRC](#)

[Frequently Asked Questions](#) documents available at business.gov.au. If you require assistance completing the form, please contact us on [13 28 46](tel:132846) or at business.gov.au. Our website and staff can help with forms, finding information and services and allow you to provide feedback.

You should also ensure you have read the [CRC grant opportunity guidelines](#) and sample [grant agreement](#) before seeking help.

Requirements

This form functions best when it is completed using the most recent version of your internet browser. This form is not compatible with Internet Explorer 8 or earlier browsers. If you are using an earlier browser version, you may have difficulty in displaying the form correctly or it may not display at all.

Attachments

All attachments marked as required must be attached before your application can be submitted. Files with ".pdf, .rtf, .doc, .docx, .xls, .xlsx, .xlsm, .ppt, .pptx" extension types can be uploaded. Total file size of all attachments in the application cannot exceed 20MB.

Submitting your application

The CRC Round 22 Stage 2 application has a hard close date and time. For information on the final Stage 2 application submission date and time refer to business.gov.au or via phone on [13 28 46](tel:132846).

The completed application form with the following mandatory attachments: Financial Data Spreadsheet, milestone spreadsheet, Partner Declarations and Impact Tool must be submitted before the submission close date and time for Stage 2 of the round. You will need to submit your Impact Tool as a separate SmartForm. Once the application is submitted, it cannot be retrieved and information cannot be updated. The department will not accept any information other than what has been submitted. Please ensure all details are correct prior to submission and it is recommended you submit your form early. Partially complete, unsubmitted and/or late applications will not be accepted for consideration.

You will be provided with a receipt to confirm your submission has been successful. Please keep this receipt for your records by using the "Download the form and receipt" link or by emailing yourself a copy of the receipt and submission. Both of these options are available in the "To keep a copy of the completed form" box on the Submission Complete page.

Applications may be submitted at any time from the commencement of Stage 2 up to the closing date and time for CRC Round 22 Stage 2 as published on business.gov.au. You should note the submission closing time will be Canberra time, either AEST or AEDT depending on the time of the year.

Assessment outcomes

Applicants will be advised in writing whether they have been successful in CRC Round 22. Unsuccessful applicants will receive feedback on their application. Part Seven and Eight of the [CRC grant opportunity guidelines](#) contain information on Stage 2 of the assessment process. Applicants successful at Stage 2 of the selection process should anticipate a CRC commencement date of 1 October 2021.

Eligibility

Eligibility

This section will help you determine whether you are eligible to submit a Stage 2 Application for CRC Round 22 and reconfirm the eligibility requirements for the program.

Were you a successful CRC Round 22 Stage 1 applicant? *

Yes

No

If successful, will your CRC maintain amongst its project partners at least: *

- an Australian industry entity and
- an Australian research organisation?

An Australian industry entity means an entity with an Australian Business Number, where the majority of its revenue is not derived from any government sources and is capable of deploying research outputs in a commercialising research context excluding:

- research organisations; and
- entities whose the primary function is administrative or to provide support services to a CRC.

A research organisation means a higher education provider listed at Table A and Table B of the Higher Education Support Act 2003 (Cth); corporate Commonwealth entities, and Australian State and Australian Territory business enterprises which undertake publicly funded research.

Yes

No

Can the partners in the collaboration demonstrate they can make contributions that in total at least match the CRC grant amount sought? *

This can be in the form of cash and/or in-kind contributions.

Yes

No

Can you provide a declaration from each project partner on the template provided on business.gov.au? *

The declaration template is available at business.gov.au and you will be required to attach the declarations later in this form.

Yes

No

Will the project include eligible activities as outlined in section 5.1 of the CRC [Program guidelines](#)? *

Yes

No

Is your project a medium to long term industry-led collaborative research project to solve industry-identified problems and improve the competitiveness, productivity and sustainability of Australian industries? *

Yes

No

Does your project include an industry-focused education and training program? *

This must include, but is not limited to, a PhD program that complements the research program and that increases engagement, technology development, skilled employees and R&D capacity within industry entities?

Yes

No

Will your project implement strategies that build R&D capacity within SMEs? *

Yes

No

Will your project deploy research outputs and encourage take-up by industry? *

Yes

No

Project Details

Project Details and Funding

CRC Program funding is available for varying periods of up to 10 years. There is no minimum and maximum grant amount. Grants to date have ranged between \$7 million and \$75 million, depending on the scope and complexity of the project.

The number of CRC grants funded in each selection round will depend on the number of quality applications received, the relative merits of applications, the amount of available funding and the need to ensure sufficient funding is available for future selection rounds.

The grant amount will be up to 50 per cent of eligible grant project value. Eligible grant project value includes the total eligible expenditure (appendix B of the [CRC Program guidelines](#)) plus allowable in-kind contributions (appendix C of the [CRC Program guidelines](#)).

Your total project value may also include eligible special purpose expenditure (appendix D of the [CRC Program guidelines](#)), however these costs are not included in the calculation of your grant amount.

CRC Name *

The CRC name must include Cooperative Research Centre or CRC.

CRC funding term (up to 10 years) *

Total CRC grant request (over the funding term) (\$) *

Ensure that the amount of grant funding requested aligns with the grant request in the Financial Data Spreadsheet mandatory attachment.

Proposed location of CRC Headquarters

Address line 1 *

Address line 2

Address line 3

Suburb *

State *

Postcode *

Response to Stage 1 feedback and changes to the CRC proposal since the Stage 1 Application *

- *Address all Stage 1 feedback from the CRC Advisory Committee - make sure you provide context and detail.*
- *Address any significant changes to the CRC proposal since the Stage 1 application (including changes to the research programs, grant request, partners or contributions) below.*
- *Address if there has been any significant developments in the area of research nationally/internationally that impact on this CRC proposal.*

Enter up to 35,000 characters in this space

Key Personnel

Key Personnel

Details of key staff including roles, responsibilities and experience: Key staff must include at a minimum the CRC Board Chair, CEO, and research program leaders. This section may also include other personnel such as directors, business/commercialisation managers and industry leaders. There should be an emphasis in the proposal on relevant experience for the roles.

List up to ten people who will be the key personnel in the proposed CRC. The percentage of time commitment to the CRC is based on all commitments, not just research (100% is equal to 1 full time equivalent (FTE)).

Key Personnel 1

Role *

Name *

% of time commitment to the CRC *

Organisation *

Experience

The following list of attributes and skills includes both researchers and non-researchers skill base and experience. Address those areas relevant to the role.

- details of their specific leadership experience, with an indication of items/projects/enterprises where leadership of both researchers and industry was involved
- ability to build and manage collaborations across industry, government, and/or research institutions
- relevant experience in identifying, protecting and managing IP and in commercialising research outputs
- summary of formal qualifications (including discipline/field, organisation, country, year awarded)
- summary of professional experience or track record, academic, research and impact of contribution over the past five years (key positions held, relevant dates, roles, responsibilities and achievements)
- summary of contribution to the relevant research field including evidence of their capacity to conduct high quality, innovative research and evidence of their national and/or international research standing in areas relevant to the proposal
- summary of research supervision and mentoring achievements across their career

Describe relevant experience *

Contribution to the proposed CRC

Based on the above information, detail the key personnel's role and the contribution they will make to the proposed CRC's activities. Include which research programs they will be involved in (e.g. Research Program 1 and Research

Program 3).

Explain how their time commitment will be structured (e.g. does 0.5 FTE mean 2.5 days per week or a six month continuous period), how this will be managed and justify their capacity to support the proposed CRC. Detail other commitments external to the CRC that key personnel will be involved in.

Describe contribution to the CRC *

Enter up to 5,000 characters in this space

Key Personnel 2

Role *

CEO

Name *

YY Name

% of time commitment to the CRC *

100

Organisation *

YY Organisation

Experience

Describe relevant experience *

Enter up to 5,000 characters in this space

Contribution to the proposed CRC

Describe contribution to the CRC *

Enter up to 5,000 characters in this space

Key Personnel 3

Role *

Program Leader (RP1)

Name *

ZZ Name

% of time commitment to the CRC *

75

Organisation *

ZZ Organisation

Experience

Describe relevant experience *

Enter up to 5,000 characters in this space

Contribution to the proposed CRC

Describe contribution to the CRC *

Enter up to 5,000 characters in this space

Partners and Third Parties

Additional/Updated Partners

A CRC must at all times have among its partners at least one Australian industry entity and one Australian research organisation. This is a minimum requirement.

Provide details of any additional partners since Stage 1. If Stage 1 partners have had significant changes in contributions also include them here. The value of all partner contributions are to be provided in the Financial Data Spreadsheet. For all partners included here you must attach matching Partner Declarations.

Do not copy details of partners provided in Stage 1 if they have not changed. Partner Declarations from Stage 1 do not need to be reattached. If you have removed partners since Stage 1 please indicate which partners have been removed in your response to feedback and changes since Stage 1.

Please enter the ABN or ACN of partners with no spaces and click the 'Validate' button to retrieve your registration details.

If a partner does not have an ABN, enter their detail in the 'Partner without an ABN' section.

The size of the partner is defined as the number of employees: small is less than 20 employees; medium is 20 or more employees (but less than 200 employees); and large is 200 or more employees.

Partners are required to contribute total cash and in-kind resources at least equal to the grant funding sought. Each partner is required to make contributions to the CRC and must provide a completed [Partner Declaration](#) to be attached to the application (refer to business.gov.au for the template). The Partner Declarations must be submitted in the format provided and not amended in any way.

The CRC budget and partner contributions must be entered in the Financial Data Spreadsheet mandatory attachment. The partner contributions specified in the Financial Data Spreadsheet must match the partner contributions specified in the signed [Partner Declarations](#).

Partner cash contributions are cash monies provided by project partners to a CRC Grant for the purposes of undertaking the agreed CRC project.

In-kind contributions are the non-cash contributions. These can include labour contributions and facilities, as well as equipment and services provided by project partners to the project. In order for in-kind contributions to count towards your total eligible grant project value, they must directly relate to eligible activities or eligible special purpose activities.

In-kind contributions may include:

- salaries and on-costs for personnel directly employed for the project activities. Australian Government funds awarded (or contracted) to researchers employed by project partners, or to the project partners themselves, for specific projects cannot be claimed as eligible expenditure. You must use the labour calculations outlined in appendix B of the grant opportunity guidelines.
- facilities, equipment and services provided by a project partner to the project from its own resources. We do not prescribe a specific formula to determine the value of these contributions. You need to determine the value of these contributions. They must be realistic, justifiable and valued proportionally to their use on the project. For example you should calculate the in-kind contribution of a capital item by the running costs and the depreciation of the item.

Examples of in-kind contributions include:

- If a resource has an annual depreciation value of \$100,000 and the project was using 10% of the resource's capacity then the resource could be valued at \$10,000 per year.
- If the fee for usage was \$500 per use and the project was receiving 100 usages per year at no cost, the value of the resource could be valued at \$50,000 per year.
- If your project receives office space as an in-kind contribution from a partner, you should value the contribution at the amount it would otherwise cost to rent equivalent office space.

Not all the partner's share of funding needs to be available at the time of application. However, the partners must be able to match the grant progressively at the rate eligible expenditure is to be incurred on the project and be able to

fund ineligible expenditure if required.

Partners with an ABN

Since Stage 1, are there additional/updated partners with an ABN? *

Yes

No

Partners with an ABN 1 of 1

ABN / ACN *

74599608295

Registered Business Name

DEPARTMENT OF INDUSTRY, SCIENCE, ENERGY AND RESOURCES

Sector *

Government

Size *

Large

Partner's involvement in the CRC *

- Describe the partner's involvement in the CRC including which research projects the partner will be involved in.
- Provide details of how the partner will provide the contributions detailed in the Financial Data Spreadsheet (mandatory attachment).
- Demonstrate the contribution is commensurate with either the size of the organisation or the level of the engagement with the CRC.
- Applicants are advised cash contributions from Industry Partners are viewed favourably

Enter up to 5,000 characters in this space

Partners without an ABN

Since Stage 1, are there additional/updated partners without an ABN? *

Yes

No

Partners without an ABN 1 of 2

Business Name *

YY Organisation

Country *

New Zealand

Sector *

Industry

Size *

Small

Partner's involvement in the CRC *

- Describe the partner's involvement in the CRC including which research projects the partner will be involved in.
- Provide details of how the partner will provide the contributions detailed in the Financial Data Spreadsheet (mandatory attachment).
- Demonstrate the contribution is commensurate with either the size of the organisation or the level of the engagement with the CRC.

Applicants are advised cash contributions from Industry Partners are viewed favourably

Enter up to 5,000 characters in this space

Partners without an ABN 2 of 2

Business Name *

ZZ Organisation

Country *

Australia

Sector *

Research

Size *

Medium

Partner's involvement in the CRC *

- Describe the partner's involvement in the CRC including which research projects the partner will be involved in.
- Provide details of how the partner will provide the contributions detailed in the Financial Data Spreadsheet (mandatory attachment).
- Demonstrate the contribution is commensurate with either the size of the organisation or the level of the engagement with the CRC.

Applicants are advised cash contributions from Industry Partners are viewed favourably

Enter up to 5,000 characters in this space

Third Party Involvement

Provide details of any third party involvement in the CRC *

In up to 8000 characters provide details of any third party involvement in the CRC that is included in your Financial Data Spreadsheet against the 'third party' line. Third party organisations do not need to supply a Partner Declaration, they may be small contributors, parties involved for short periods, or organisations unable to provide a Partner Declaration. Any specified contributions will not be used for eligibility purposes when ensuring matching funding to the grant request.

Enter up to 8,000 characters in this space

42 of 8000 characters

Supporting Documentation

Supporting Documentation

The attachments which must be uploaded are the Financial Data Spreadsheet, Milestones Spreadsheet, signed [Partner Declarations](#) for all additional/updated partners listed in the application. The [Impact Tool](#) is a separate SmartForm that must also be submitted by the due date and time for Stage 2 applications. The [Partner Declaration template](#) is available at [business.gov.au](#). The template Financial Data Spreadsheet, Milestones Spreadsheet and a link to the Impact Tool will be provided to you when Stage 2 opens. Any additional attachments other than those listed above will not be considered as part of the application and will not be considered by the CRC Advisory Committee.

Applicants may wish to group and scan Partner Declarations as a single PDF document provided the total attachment size limits are not exceeded.

The following restrictions apply to attachments:

- Files with ".pdf, .rtf, .doc, .docx, .xls, .xlsx, .xlsm, .ppt, .pptx" extension types can be uploaded
- Total file size of all attachments cannot exceed 20MB.

For assistance with any technical issues experienced while completing this application form or attaching documents, please contact us on [13 28 46](#) or at [business.gov.au](#).

Impact Tool

Provide tracking code or receipt number for [Impact Tool](#) SmartForm which forms part of the Stage 2 application *

Attachment 1 - Financial Data Spreadsheet *

File: Round 22 Stage 2 Financial Data Spreadsheet.docx

Attachment 2 - Milestones Spreadsheet *

File: Round 22 Stage 2 Milestones Spreadsheet.docx

Attachment 3 - Partner Declaration

Applicants may wish to group and scan PartnerDeclarations as a single .PDF document provided that total attachment size limits are not exceeded.

File: Round 22 Stage 2 Partner Declaration.docx

Attachment 4 - Partner Declaration

File: Round 22 Stage 2 Partner Declaration.docx

Contact Details

This is the person authorised to act on behalf of all the partners of the CRC in relation to the application. Once the form has been successfully submitted, the form and receipt will be automatically emailed to the email address provided in the application declaration and the primary contact sections of this form. (Note: At least one phone number or mobile must be entered and all the remaining fields below are mandatory unless stated otherwise.)

Should there be any changes to the contacts, the department must be notified.

Primary contact

The primary contact should be a person representing the CRC, and authorised to answer questions in relation to the CRC on behalf of all partners to the CRC.

Please note the CRC Program will only communicate with the primary or secondary contacts provided. Any requests from partners to a particular application will be referred to the primary or secondary contact on the application. It is the responsibility of the primary contact to distribute a copy of the submitted application to the partners listed in the application. It is the responsibility of the primary contact to inform partners of the outcome of the application.

Title

Given Name *

Family Name *

Position *

Organisation *

Please enter either a Phone or Mobile number *

Phone

Mobile

E-Mail *

Provide the physical address of the primary contact.

Address line 1 *

Address line 2

Address line 3

Suburb *

State *

Postcode *

Provide the registered postal address of the primary contact.

Postal address line 1

Postal address line 2

Postal address line 3

Suburb

State

Postcode

Secondary contact

Title

Given Name *

Family Name *

Position *

Organisation *

Please enter either a Phone or Mobile number *

Phone

Mobile

E-Mail *

Provide the physical address of the secondary contact.

Address line 1 *

Address line 2

Address line 3

Suburb *

State *

Postcode *

Provide the registered postal address of the secondary contact.

Postal address line 1

Postal address line 2

Postal address line 3

Suburb

State

Postcode

Conflicts of interest

Do you have any perceived or existing conflicts of interest to declare? *

Refer to the [CRC Program guidelines](#) for further information on your conflict of interest responsibilities.

Yes

No

Please state your conflict of interest *

Applicant Declaration

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government grant opportunity and that the department will use the information I provide in accordance with the following:

- [Australian Government Public Data Policy Statement](#)
- [Commonwealth Grants Rules and Guidelines](#)
- [CRC Program guidelines](#)
- applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants; and
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website and the [GrantConnect](#) website, unless otherwise prohibited by law.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true *

Applicant declaration

I declare that I have read and understood the [CRC Program guidelines](#), including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's Board or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the Criminal Code 1995 (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may

include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standard and Commonwealth Fraud Control Framework and for management purposes and/or terminating any grant agreement between the Commonwealth and the recipient including recovering funds already paid.

I understand that I am responsible for ensuring that I have met relevant state or territory legislation obligations related to working with children, and that any person that has direct, unsupervised contact with children as part of a project under this grant opportunity, has undertaken and passed, a working with children check, if required under relevant state or territory legislation. I am also responsible for assessing the suitability of people I engage in this project to ensure children are kept safe.

I agree to participate in the periodic evaluation of the program undertaken by the Commonwealth.

I declare that I am authorised to complete this form and acknowledge that by including my name in this application I am deemed to have signed this application.

I approve the information in this application being communicated to the department in electronic form.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true. *

State your name *

Firstname Lastname

State your email address *

crc.program@industry.gov.au

Note: Once the form has been successfully submitted, the form and receipt will be automatically emailed to the email address provided in the application declaration and the primary contact section of this form, and a popup window appears providing you with the following:

- the form submission time and date
- the submission reference number, or receipt number
- the form tracking code

Please read the instructions in the popup window and ensure you take note of your application submission time and date.